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**FIRST 5 ALAMEDA COUNTY COMMISSION MEETING AGENDA**

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**Thursday, August 9, 2018**

**First 5 Alameda County  
1115 Atlantic Ave.  
Alameda, CA 94501  
Conference Room E**

8:00 AM – 9:30 AM

**Commissioners:** Chair: Renee Herzfeld, Vice Chair: Cecilia Echeverría , Wilma Chan, Lori Cox, Tomás A. Magaña M.D., Scott Coffin, Kimi Watkins-Tartt, Pamela Simms-Mackey M.D.

**Alternates:** Quamrun Eldridge, Michelle Love, Vanessa Cedeño

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- 1. Public Comment (for items not listed on the agenda) - Limited to 3 minutes per speaker**
- 2. Approval of Minutes from June 21, 2018**
- 3. Staff Announcements**

**INFRASTRUCTURE**

- 4. Contract Authorizations**

**PROGRAM**

- 5. Alameda County & City of Oakland Child Care and Early Education Initiatives**

**MISCELLANEOUS**

- 6. Communication from Commissioners**
- 7. Adjournment**

**Information about the First 5 Conference Center**

- The First 5 Conference Center is wheelchair accessible. Please notify us 3 business days in advance if you need special assistance so we can make reasonable arrangements to ensure accessibility.
- Please refrain from wearing strongly scented products to the Conference Center in consideration of those who may experience chemical sensitivities.




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**FIRST 5 ALAMEDA COUNTY COMMISSION MEETING MINUTES**


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**Thursday, June 21, 2018**
**First 5 Alameda County  
1115 Atlantic Ave.  
Alameda, CA 94501  
Conference Room A**

9:00 AM – 11:30 AM

**Commissioners:** Chair: Renee Herzfeld, Vice Chair: Cecilia Echeverría, Wilma Chan (Arrived at 10:20 AM), Scott Coffin, Kimi Watkins-Tartt, Pamela Simms-Mackey M.D.

**Alternates:** Michelle Love, Vanessa Cedeño (recused at 10:20 AM upon Commission Chan's arrival)

**Absent:** Lori Cox, Tomás A. Magaña M.D.

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**Chair Herzfeld called the meeting to order at 9:10 AM.**

**1. Public Comment**

There was no Public Comment.

**2. Approval of Minutes from April 19, 2018**

Commission Action: The Commission approved the April 19, 2018 minutes upon motion by Commissioner Simms-Mackey, seconded by Vice Chair Echeverría and unanimously carried with no abstentions (7 in favor, 0 opposed, 0 abstentions).

**3. Staff Announcements**

Ms. Kristin Spanos, CEO shared an update on the latest election results for Measure A. The final results show the "Yes" votes at 66.2%, less than 0.4% away from the 2/3<sup>rd</sup> needed to pass. There will be a mandatory re-count of the votes, an analysis of the election campaign and the results will be shared with the Commission.

Ms. Spanos announced Ms. Chris Hwang, Senior Administrator for Evaluation and Technology has resigned effective June 22<sup>nd</sup> after 16 years with First 5 Alameda County (F5AC) to work for the Oakland Promise. Dr. Lanikque Howard was appointed as Early Childhood Special Projects Coordinator and started on May 21<sup>st</sup>.

Ms. Spanos has been selected for the first cohort of the First 5 Association's new network strategy. The program seeks to activate First 5 Commissions as key agents of change at the local and statewide level. Due to scheduling conflicts, she will be participating in the second cohort beginning in the Spring.

Ms. Spanos met with Yvette Radford, Vice President, Kaiser Permanente Regional External and Community Affairs Northern California, to discuss potential alignment between F5AC and Kaiser and

identified potential opportunities to leverage and align each of our system's investments in kids, families and communities.

F5AC presented to the Alameda County Interagency Children's Policy Council (ICPC) on May 16<sup>th</sup>. The group is interested in having First 5 present at the All In meeting in June to explore data sharing opportunities in support of initiatives like Neighborhoods Ready for School and in service to a collective policy framework across systems.

Ms. Spanos stated F5AC hosted 28 teachers and principals to hear the findings from the latest kindergarten readiness study and facilitated a café style discussion. A portion of the discussion focused on the need to inform parents on the importance of early learning experiences and improving access to school breakfasts. F5AC also hosted the Neighborhoods Ready for School's first Learning Community meeting on June 5<sup>th</sup>.

Mr. Kevin Bremond, F5AC Fathers Corps Administrator and Mr. Gary Thompson, Alameda County Public Health Department Family Health Services Coordinator/Fatherhood Initiative Manager made their annual presentation to the Health and Social Services Committee of the Alameda County Board of Supervisors. They highlighted the presentations the Fathers Corps made at local, state and national conferences and events. They also informed the committee about the first Fatherhood Summit to be held March 15-16, 2019 with the goal of attracting up to 1,000 dads and father figures.

## INFRASTRUCTURE

### 4. Contract Authorizations

Ms. Christine Hom, Interim Chief of Staff presented a brief overview of the following contract authorizations.

- Applied Survey Research - \$25,000
- Applied Survey Research - \$13,800
- WestEd - \$165,000
- DDG Training and Consulting - \$4,000

Commission Action: The Commission approved the contracts above upon motion by Commissioner Simms-Mackey, seconded by Commissioner Coffin, and unanimously carried (7 in favor, 0 opposed, 0 abstentions).

### 5. Final Reading of FY 2018-19 Budget

Ms. Hom presented the final reading of the FY 2018-19 Budget. There were minor changes since the first reading at the April Commission meeting. Ms. Hom noted all the changes have been highlighted in the document distributed for easy identification. Since the April Commission meeting, the Alameda County Board of Supervisors has approved \$48,000 of additional funding from Alameda County HCSA and SSA to support Fathers Corps activities. This additional funding increases the combined Revenues and Sustainability Funds for FY 2017-2018 by \$48,000 to be \$20,590,154 million as detailed on pages 2 and 3 of the narrative document.

Commission Action: The Commission approved the FY 2018-19 Budget upon motion by Vice Chair Echeverría, seconded by Commissioner Watkins-Tartt, and unanimously carried (7 in favor, 0 opposed, 0 abstentions).

## 6. FY 2018-19 and FY 2018-20 Contract Authorizations

Ms. Christine Hom, Interim Chief of Staff presented a brief overview of the following contract authorizations and stated the Commission must approve contract/award amounts in excess of \$50,000.

Chair Herzfeld, facilitated the vote on the following Administration, Information & Technology contracts: Remcho, Johansen, & Purcell, LLP

- RS Associates
- Learning for Action
- NLeader Group, LLC (Nancy Nedlemeyer)
- Public Consulting Group (PCG)
- Protiviti
- Xantrion
- Carasoft
- Microsoft365
- Izenda
- Dell Boomi

Commission Action: The Commission approved the above contracts upon motion by Vice Chair Echeverría, seconded by Commissioner Watkins-Tartt, and unanimously carried (7 in favor, 0 opposed, 0 abstentions).

Chair Herzfeld, facilitated the vote on the following Administration, Information & Technology contract:

- eightCloud

Commission Action: The Commission approved the above contract upon motion by Commissioner Watkins-Tartt, seconded by Commissioner Coffin, and unanimously carried with Commissioner Simms-Mackey abstaining from the vote (6 in favor, 0 opposed, 1 abstention).

Chair Herzfeld, facilitated the vote on the following Communications contract:

- Crux Design

Commission Action: The Commission approved the above contract upon motion by Vice Chair Echeverría, seconded by Commissioner Watkins-Tartt, and unanimously carried (7 in favor, 0 opposed, 0 abstentions).

Chair Herzfeld, facilitated the vote on the following Early Identification contracts:

- Children's Physical Therapy Oakland (aka Baby Builders)
- Lotus Bloom Family Resource Center
- Family Resource Navigators

Commission Action: The Commission approved the above contracts upon motion by Commissioner Simms-Macey, seconded by Vice Chair Echeverría, and unanimously carried (7 in favor, 0 opposed, 0 abstentions).

Chair Herzfeld, facilitated the vote on the following Early Identification:

- Alameda County Public Health Department

Commission Action: The Commission approved the above contract upon motion by Vice Chair Echeverría, seconded by Commissioner Alternate Cedeño, and unanimously carried with Commissioner Watkins-Tartt, Commissioner Coffin and Commissioner Alternate Love abstaining from the vote (4 in favor, 0 opposed, 3 abstentions).

Chair Herzfeld, facilitated the vote on the following Early Identification contract:

- UCSF Benioff Children's Hospital Oakland - Center for the Vulnerable Child

Commission Action: The Commission approved the above contract upon motion by Vice Chair Echeverría, seconded by Commissioner Watkins-Tartt, and unanimously carried with Commissioner Simms-Mackey and Commissioner Coffin abstaining from the vote (5 in favor, 0 opposed, 2 abstentions).

Chair Herzfeld, facilitated the vote on the following Early Identification contract:

- Through the Looking Glass

Commission Action: The Commission approved the above contract upon motion by Commissioner Watkins-Tartt, seconded by Commissioner Alternate Love, and unanimously carried with Commissioner Simms-Mackey abstaining from the vote (6 in favor, 0 opposed, 1 abstention).

Chair Herzfeld, facilitated the vote on the following Fatherhood contracts:

- DDG Training and Consulting (Dara Long-Griffin)
- LaNiece Jones
- A.L. Chandler Consulting (Arnold Chandler)

Commission Action: The Commission approved the above contracts upon motion by Vice Chair Echeverría, seconded by Commissioner Alternate Cedeño, and unanimously carried (7 in favor, 0 opposed, 0 abstentions).

Chair Herzfeld, facilitated the vote on the following Innovation contract:

- Learning for Action

Commission Action: The Commission approved the above contract upon motion by Commissioner Simms-Macey, seconded by Commissioner Coffin, and unanimously carried (7 in favor, 0 opposed, 0 abstentions).

Chair Herzfeld, facilitated the vote on the following Neighborhoods Ready for School contracts:

- Crux Designs
- DDG Training and Consulting (Dara Long-Griffin)
- Syntex Global
- Lotus Bloom
- Oakland Unified School District

Commission Action: The Commission approved the above contracts upon motion by Commissioner Simms-Mackey, seconded by Commissioner Coffin, and unanimously carried (7 in favor, 0 opposed, 0 abstentions).

Chair Herzfeld, facilitated the vote on the following Neighborhoods Ready for School contracts:

- Youth Uprising (2 contracts)

Commission Action: The Commission approved the above contracts upon motion by Commissioner Alternate Cedeño, seconded by Commissioner Watkins-Tartt, and unanimously carried with Commissioner Alternate Love abstaining from the vote (6 in favor, 0 opposed, 1 abstention).

Vice Chair Echeverría, facilitated the vote on the following Neighborhoods Ready for School contract:

- BANANAS, Inc.

Commission Action: The Commission approved the above contract upon motion by Commissioner Watkins-Tartt, seconded by Commissioner Coffin, and unanimously carried with Commissioner Simms-Mackey and Commissioner Alternate Love abstaining from the vote (5 in favor, 0 opposed, 2 abstentions).

Vice Chair Echeverría, facilitated the vote on the following Neighborhoods Ready for School contract:

- Parent Voices

Commission Action: The Commission approved the above contract upon motion by Commissioner Simms-Mackey seconded by Commissioner Coffin, and unanimously carried with Chair Herzfeld and Commissioner Alternate Love abstaining from the vote (5 in favor, 0 opposed, 2 abstentions).

Chair Herzfeld, facilitated the vote on the following Parent Engagement/Parent Support contracts:

- East Bay Community Law Center
- OakCare Medical Group
- Children's Fairyland

Commission Action: The Commission approved the above contracts upon motion by Commissioner Coffin, seconded by Commissioner Alternate Love, and unanimously carried (7 in favor, 0 opposed, 0 abstentions).

Chair Herzfeld, facilitated the vote on the following Parent Engagement/Parent Support contract:

- Alameda County Public Health Department

Commission Action: The Commission approved the above contract upon motion by Vice Chair Echeverría, seconded by Commissioner Alternate Cedeño, and unanimously carried with Commissioner Coffin, Commissioner Watkins-Tartt, and Commissioner Alternate Love abstaining from the vote (4 in favor, 0 opposed, 3 abstentions).

Chair Herzfeld, facilitated the vote on the following Parent Engagement/Parent Support contract:

- A Better Way

Commission Action: The Commission approved the above contract upon motion by Commissioner Simms-Mackey, seconded by Commissioner Watkins-Tartt, and unanimously carried with Commissioner Alternate Love abstaining from the vote (6 in favor, 0 opposed, 1 abstention).

Chair Herzfeld, facilitated the vote on the following Parent Engagement/Parent Support contract:

- Alameda Health Systems - Highland Hospital

Commission Action: The Commission approved the above contract upon motion by Vice Chair Echeverría, seconded by Commissioner Watkins-Tartt, and unanimously carried with Commissioner Simms-Mackey and Commissioner Coffin abstaining from the vote (5 in favor, 0 opposed, 2 abstentions).

Chair Herzfeld, facilitated the vote on the following Policy & Evaluation contract:

- Lucille Packard Children's Hospital

Commission Action: The Commission approved the above contract upon motion by Commissioner Coffin, seconded by Vice Chair Echeverría, and unanimously carried (7 in favor, 0 opposed, 0 abstentions).

Chair Herzfeld, facilitated the vote on the following Policy & Evaluation contract:

- Dr. Sam Singer

Commission Action: The Commission approved the above contract upon motion by Vice Chair Echeverría, seconded by Commissioner Watkins-Tartt, and unanimously carried with Commissioner Simms-Mackey abstaining from the vote (6 in favor, 0 opposed, 1 abstention).

Vice Chair Echeverría, facilitated the vote on the following Policy & Evaluation contract:

- Parent Voices

Commission Action: The Commission approved the above contract upon motion by Commissioner Simms-Mackey, seconded by Commissioner Watkins-Tartt, and unanimously carried with Chair Herzfeld and Commissioner Alternate Love abstaining from the vote (5 in favor, 0 opposed, 2 abstentions).

Chair Herzfeld, facilitated the vote on the following Quality Early Childhood contracts:

- Friends of the Oakland Public Library
- San Leandro Public Library
- Hayward Public Library
- California School Age Consortium (CalSAC) (2 contracts)
- Jewish Family and Children Services East Bay (2 contracts)
- Alameda Professional Child Care Association

Commission Action: The Commission approved the above contracts upon motion by Commissioner Alternate Love, seconded by Vice Chair Echeverría, and unanimously carried (7 in favor, 0 opposed, 0 abstentions).

Chair Herzfeld, facilitated the vote on the following Quality Early Childhood contract:

- Alameda County Library

Commission Action: The Commission approved the above contract upon motion by Commissioner Simms-Mackey, seconded by Vice Chair Echeverría, and unanimously carried with Commissioner Alternate Love abstaining from the vote (6 in favor, 0 opposed, 1 abstention).

Vice Chair Echeverría, facilitated the vote on the following Quality Early Childhood contracts:

- Child Care Links
- Community Child Care Council (4Cs) of Alameda County

Commission Action: The Commission approved the above contracts upon motion by Commissioner Simms-Mackey, seconded by Commissioner Watkins-Tartt, and unanimously carried with Chair Herzfeld and Commissioner Alternate Love abstaining from the vote (5 in favor, 0 opposed, 2 abstentions).

Vice Chair Echeverría, facilitated the vote on the following Quality Early Childhood contract:

- BANANAS, Inc.

Commission Action: The Commission approved the above contract upon motion by Commissioner Watkins-Tartt, seconded by Commissioner Coffin, and unanimously carried with Chair Herzfeld, Commissioner Simms-Mackey and Commissioner Alternate Love abstaining from the vote (4 in favor, 0 opposed, 3 abstentions).

Vice Chair Echeverría, facilitated the vote on the following Quality Early Childhood contract:

- Davis Street Community Center

Commission Action: The Commission approved the above contract upon motion by Commissioner Simms-Mackey, seconded by Commissioner Watkins-Tartt, and unanimously carried with Chair Herzfeld, Commissioner Coffin, and Commissioner Alternate Love abstaining from the vote (4 in favor, 0 opposed, 3 abstentions).



Vice Chair Echeverría, facilitated the vote on the following Quality Early Childhood contract:

- Child, Family, and Community Services

Commission Action: The Commission approved the above contract upon motion by Commissioner Simms-Mackey, seconded by Commissioner Watkins-Tartt, and unanimously carried with Chair Herzfeld abstaining from the vote (6 in favor, 0 opposed, 1 abstention).

Chair Herzfeld, facilitated the vote on the following Training contracts:

- Shawn Bryant
- A.L. Chandler Consulting (Arnold Chandler)
- Housing and Economic Rights Advocates
- Dr. Barbara Stroud

Commission Action: The Commission approved the above contracts upon motion by Vice Chair Echeverría, seconded by Commissioner Simms-Mackey, and unanimously carried (7 in favor, 0 opposed, 0 abstentions).

## **7. Final Reading of Long Range Financial Plan**

Ms. Hom presented the final reading of the FY 2018-27 Long Range Financial Plan (LRFP). Changes to the LRFP since the first reading are highlighted in the document in yellow for easy identification. Ms. Hom stated since the April Commission meeting, the only change is the increase of funding from Alameda County for Fathers Corps and Project Launch activities representing \$138,000 of revenue and almost \$4,000 from the Packard Foundation. This additional revenue increases the interagency income and private revenues total accordingly.

Commission Action: The Commission approved the Final Reading of the Long Range Financial Plan upon motion by Vice Chair Echeverría, seconded by Commissioner Coffin and unanimously carried (7 in favor, 0 opposed, 0 abstentions).

## **8. Finance Policies Revisions**

Ms. Hom presented the Finance Policies revisions. The policies remain substantially unchanged from that approved by the Commission in the April 2017 recommendation. Changes made in the document are in track changes format for easy identification and are outlined in the memo.

Commission Action: The Commission approved the Financial Policies Revisions upon motion by Vice Chair Echeverría, seconded by Commissioner Simms-Mackey and unanimously carried (7 in favor, 0 opposed, 0 abstentions).

## 9. GASB 54 Fund Commitment

Ms. Hom presented the GASB 54 Fund Commitment which requires governments on an annual basis to identify how fund balance is reported in its financial statements. The possible classifications of fund balance include five categories: nonspendable fund balance, restricted fund balance, committed fund balance, assigned fund balance and unassigned fund balance. \$14 million is proposed to be classified as “non-spendable” for budgeted contracts, grants and prepaid expenses and \$13 million is proposed to be classified as “assigned” fund balance for budget stabilization in accordance with the Long Range Financial Plan.

Commission Action: The Commission approved the GASB 54 Fund Commitment upon motion by Commissioner Coffin, seconded by Commissioner Alternate Love and unanimously carried (7 in favor, 0 opposed, 0 abstentions).

## 10. ACERA 401(h) Approval

Ms. Taz McDonald, Human Resources Administrator presented a brief overview of the ACERA 401(h) account. It is required that the participating member agencies of ACERA authorize the required contributions to the account on an annual basis. The required contribution is determined by ACERA’s actuary, Segal Consulting. Based on the actuarial analysis, F5AC’s contribution for FY 2018-19 is \$47,913.35.

Commission Action: The Commission approved the ACERA 401(h) recommendation upon motion by Commissioner Simms-Mackey, seconded by Vice Chair Echeverría and unanimously carried (7 in favor, 0 opposed, 0 abstentions).

## 11. Personnel Policies Revisions

Ms. McDonald presented the Employee Policies and Procedures Handbook revisions. The changes are recommended as part of year-end manual review which represents edits that clarify policy, current agency practices and procedures or brings current policies in line with changes in employment law. There are no significant changes this year. Ms. McDonald stated the majority of edits are grammatical in nature and include clarifications and enhanced language around current policies.

Commission Action: The Commission approved the Personnel Policies Revisions upon motion by Vice Chair Echeverría, seconded by Commissioner Watkins-Tartt and unanimously carried (7 in favor, 0 opposed, 0 abstentions).

## PROGRAM

### 12. Final Reading of FY 2018-19 Strategic Plan

Ms. Spanos presented the final reading of the FY 2018-19 Strategic Plan. There was one additional change since the previous reading at the April Commission meeting. The recommended minor language change on page 23 states, “change % of providers with increased ability to talk about child development

concerns with families\* to “% of providers with increased ability to support families with their child development concerns\*”

Chair Herzfeld inquired about the data dashboards under development and how much of the performance measures are through work with F5AC versus work with community partners. Ms. Spanos stated F5AC is hoping to present a dashboard to the Commission in the late Summer or early Fall. Performance measures are incorporated into contracts with partners.

Commission Action: The Commission approved the Final Reading of the FY 2018-19 Strategic Plan upon motion by Commissioner Coffin, seconded by Commissioner Simms-Mackey and unanimously carried (7 in favor, 0 opposed, 0 abstentions).

### **13. Fatherhood Presentation – (Formerly Agenda Item #14)**

Ms. Spanos introduced Mr. Kevin Bremond, Fathers Corps Administrator to present.

Mr. Bremond provided an overview of the Fathers Corps. The program has received long term funding commitments from Alameda County Health Care Services Agency (HCSA) (\$78,000 per year/5 years), Alameda County Social Services Agency (SSA) (\$50,000 per year/5 years), and F5AC (\$250,000 per year/4 years). Mr. Bremond stated the program aims to increase the number of father-specific parent education/support groups and change the fatherhood narrative. An Interagency Fatherhood Workgroup has been established with all major systems represented. The action oriented workgroup is working on a county-wide implementation of father-friendly policies and practices through the execution of a Fathers Corps Expansion Plan. There will be a 9 month training series followed by quarterly trainings, site visits, and onsite consultation. Mr. Bremond stated the workgroup is working on launching a father-specific parent education/support group training series (Learning Community) which is in line with best practices.

Commissioner Alternate Love asked if the Fathers Corp team will evaluate the outcomes of the trainings. Mr. Bremond indicated affirmatively that the Fathers Corps team will review all evaluations of trainings.

Commissioner Alternate Cedeño inquired about the Learning Community and asked how different ethnic populations approach fatherhood will be considered. Mr. Bremond stated the Learning Community is compiled of male service providers that support the needs of fathers and not clients and different cultural practices will be taken in to consideration.

Mr. Bremond shared components of the workgroup action items. A few of the action items include: identifying staff to participate in quarterly trainings, integrating fatherhood into internal capacity building, incorporating fatherhood images into collateral materials and developing templates for embedding the Father Friendly Principles into contracts and measuring impact.

Mr. Bremond stated F5AC is integrating Fatherhood into all F5AC strategies as well as the new Neighborhoods Ready for School pilot. The Parent Engagement and Support Strategy will also include a focus on Fatherhood.

Mr. Bremond announced the Fathers Corps team will be hosting a Fatherhood Summit on March 16, 2019 with up to 1,000 Alameda County Fathers expected to attend. The event will serve as kickoff for

the new father-specific services available throughout the County. Additional funding is needed to fully execute this component and fund development activities are currently underway.

The Commission thanked Mr. Bremond for his presentation and expressed their appreciation of the Fathers Corps canvases that were previously distributed.

#### **14. Alameda County & City of Oakland Child Care and Early Education Initiatives (Formerly Agenda Item #13)**

Chair Herzfeld stated the Ad Hoc Advisory Group held its second meeting with F5AC staff on April 24<sup>th</sup> to discuss organizational considerations regarding implementation and planning for the initiative. The Child Care and Early Education Subcommittee met on May 7<sup>th</sup> and discussed implementation planning and fund development efforts, task force updates presented by Angie Garling and an update on the City of Oakland initiative.

Commissioner Chan thanked staff and the Commission for their work and efforts surrounding Measure A. There was a lot of positive energy prior to the election in support of Measure A. Commissioner Chan provided a brief overview of various factors that may have contributed to the loss. She stated they believe there was a higher than anticipated Republican voter turnout and that there did not appear to be enough support for the measure in East and Central County. Commissioner Chan stated there was not a lot of focused outreach work or literature drops prior to the election in those parts of the county including Hayward and Livermore. In addition, County Counsel made an error and did not ensure the ballot language exactly matched what was included in the ordinance which presumably resulted in the loss of endorsement from the East Bay Times. Commissioner Chan stated, if given the opportunity to go on the November ballot, efforts could be made to correct things that were done wrong in the previous election efforts. If Measure A does go on the November ballot, it will be competing with more tax measures that it did on the June ballot.

Commissioner Simms-Mackey inquired about the online/social media promotion leading up to the election. Commissioner Chan stated \$1.2 million was raised for media outreach which included TV ads, social media campaigning and mailers.

Ms. Spanos asked when the decision of placing Measure A on the November ballot would be clear. Commissioner Chan stated the Board of Supervisors would need to take votes on July 10<sup>th</sup> and 24<sup>th</sup> in order to place the measure on the November ballot. Preliminary calls with funders such as SEIU, Kaiser and various foundations indicate a willingness to fund a fall campaign at the level needed to proceed.

Commission Action: The Commission approved the endorsement of Measure A efforts to be placed on the November 2018 ballot upon motion by Commissioner Coffin, seconded by Commissioner Watkins-Tartt and unanimously carried (7 in favor, 0 opposed, 0 abstentions).

#### **15. State Commission and Association Updates**

Ms. Spanos provided State Commission and Association updates. Ms. Spanos attended the First 5 Association Bay Area Regional Executive Director's meeting on June 14<sup>th</sup>. The main topic of the agenda was sustainability strategies for current First 5 programs.

Ms. Spanos and Ms. Page Tomblin, Senior Administrator, Policy, attended the First 5 Association Meeting on May 1<sup>st</sup>. The California Welfare Directors' Association provided an overview of child welfare and CalWORKs reform efforts, and Sierra Health Foundation staff shared info on their maternal and child investments, particularly regarding African American infant mortality in Sacramento.

Ms. Spanos represented F5AC along with Chair Herzfeld, Ms. Tomblin, Ms. Barrie McClune, Ms. Loren Farrar, and Ms. Margaret Jerene at the state capitol for First 5's Annual Advocacy Day on May 2<sup>nd</sup>. This year the objective was two-fold: to advocate for policies that help children and families thrive and to celebrate the 20th Anniversary of the passage of Proposition 10.

## **16. Legislation and Public Policy Update**

Ms. Spanos presented a resolution on family separation and provided a brief overview. F5AC condemns the system and policy-induced trauma and retraumatization of children and their families crossing the U.S. border, many of whom have fled their countries due to severe poverty, rape, gang violence, and political persecution. F5AC believes separating families, keeping children and families in detention centers, and destabilizing young children threatens their safety, development, and health. These human rights violations will have negative, long-lasting consequences for the overall health and well-being of children.

Commissioner Chan suggested adding wording to include that President Trump has no plans to reunite families that have already been separated.

Commissioner Simms-Mackey and Vice Chair Echeverría highlighted typos on pages 1 and 3 that will be corrected by staff prior to the finalization of the resolution.

Commission Action: The Commission approved the Resolution on Zero-Tolerance Policy for Illegal Border Crossings and Family Separation with proposed edits upon motion by Vice Chair Echeverría, seconded by Commissioner Coffin and unanimously carried (7 in favor, 0 opposed, 0 abstentions).

## **MISCELLANEOUS**

### **17. Communication from Commissioners**

There was no communication from Commissioners.

### **18. Adjournment**

Chair Herzfeld adjourned the meeting at 11:08 AM.



**To: First 5 Alameda County Commission**

**From: Christine Hom, Interim Chief of Staff**

**Date: August 9, 2018**

**Subject: Contract Authorizations**

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**REQUESTED ACTION**

To review the following contract authorizations.

**BACKGROUND**

Per our Financial Policies, Section VII. Purchasing and Contracting, the Commission must approve contract/award amounts in excess of \$50,000. The following awards require specific authorization from the Commission.

**YMCA of the East Bay - \$12,000**

First 5 Alameda County is requesting approval of a FY2017-19 \$12,000 contract amendment with YMCA of the East Bay to provide one additional Infant/Toddler ECE unit bearing college course and textbooks for their staff and students for up to 25 students. The current \$49,695 contract supports four (4) 3-unit Infant/Toddler ECE classes and provides textbooks to six (6) classes. The addition of this \$12,000 amendment brings the FY2017-19 contract total to \$61,695 for which Commission approval is needed.

Fiscal Impact: Funding is budgeted and provided by California Department of Education (CDE) Infant/Toddler Block Grant 2.

Action Requested: Approve an aggregate FY2017-19 \$61,695 contract with YMCA of the East Bay.

**Protiviti - \$100,000**

First 5 Alameda County is requesting approval of a sole source FY2018-19 \$100,000 contract amendment with Protiviti. Protiviti's current FY 2018-19 \$150,000 contract includes the activities of project management for HIGH5 implementation, advisement and support on technology staffing recruitment, HIGH5 training for staff and partners, and initial support with specifications, development and vendor selection for a next generation ECE data system. The additional funding will allow Protiviti to assist with developing a Request for Proposal (RFP) and selecting a vendor for implementing the "next generation" data platform for First 5's Early Care and Education (ECE) program. This process will include data requirements finalization, data platform and implementation vendor selection as well as evaluation of vendor implementation capabilities. The addition of this \$100,000 amendment brings the FY2018-19 contract total to \$250,000 for which Commission approval is needed.

Fiscal Impact: Funding is provided by First 5 California IMPACT grant, CDE Infant/Toddler Block Grant 2, and CSPP QRIS Block Grant and will be added at the mid-year budget modification.

Action Requested: Approve an aggregate FY2018-19 \$250,000 contract with Protiviti.

**Lorita Riga - \$15,000**

First 5 Alameda County is requesting approval of a FY2017-19 \$15,000 contract amendment with Lorita Riga. Ms. Riga provides fiscal and business consultation to Quality Counts sites and collects and manages enrollment data in order to inform incentive distributions. In the first year of the two year contract, the demand for technical assistance was higher than expected. In addition, personnel changes at the Alameda County ECE Program have created a need for staffing to manage the Quality Counts Advisory Committee. Funding will support an increase to Ms. Riga’s hours by approximately two days per month to provide additional business fiscal consultation and to assume responsibility for convening and facilitating Quality Counts stakeholder groups. The addition of this \$15,000 amendment to the current \$60,000 contract brings the FY2017-19 contract total to \$75,000 for which Commission approval is needed.

Fiscal Impact: : Funding is provided by First 5 California IMPACT grant, CDE Infant/Toddler Block Grant 2, and CSPP QRIS Block Grant and will be added at the mid-year budget modification.

Action Requested: Approve an aggregate FY2017-19 \$75,000 contract with Lorita Riga.

**Alameda County General Services Agency - \$31,000**

First 5 Alameda County is requesting approval of a FY2017-19 \$31,000 contract amendment with Alameda County General Services Agency to increase the Registry Coordinator position from .4 FTE to .75 FTE for 10 months of FY2018-19. The Registry Coordinator’s role is to support ECE providers and participating professional development providers with entering trainings offered and trainings completed into the California Department of Education Workforce Registry. The increased personnel time will provide technical assistance for the initial enrollment in the registry. The addition of this \$31,000 amendment to the current \$216,175 contract brings the FY2017-19 contract total to \$247,175 for which Commission approval is needed.

Fiscal Impact: Funding is budgeted and provided by Alameda County Office of Education CSPP Block Grant.

Action Requested: Approve an aggregate FY2017-19 \$247,175 contract with Alameda County General Services Agency.

**RECOMMENDATION**

That the Commission approve the above contract authorizations.

Submitted by:

Reviewed by:

\_\_\_\_\_  
Christine Hom  
Interim Chief of Staff

\_\_\_\_\_  
Kristin Spanos  
Chief Executive Officer