



FIRST 5 ALAMEDA COUNTY COMMISSION MEETING AGENDA

Monday, February 22, 2016

**First 5 Alameda County
1115 Atlantic Ave.
Alameda, CA 94501
Conference Room A**

9:00 AM – 10:00 AM

Commissioners: Chair: Pamela Simms-Mackey M.D., Vice Chair: Renee Herzfeld , Alex Briscoe, Wilma Chan, Lori Cox, Cecilia Echeverria, Tomás A. Magaña M.D.

1. **Public Comment (for items not listed on the agenda) - Limited to 3 minutes per speaker**

2. **Approval of Minutes from December 10, 2015**

3. **Staff Announcements**

4. **Election of F5AC Commission Officers**

CONSENT

5. **FY 2015-16 2nd Quarter Investment Report**

6. **FY 2015-16 2nd Quarter Financial Report**

7. **FY 2015-16 Mid-Year Budget Modification Recommendation**

INFRASTRUCTURE

8. **Contract Authorizations**

PROGRAM

9. **QRIS Ratings Presentation**

10. **FY 2017-21 Strategic Plan Update**

11. **State Commission and Association Updates**

12. **Legislation and Public Policy Updates**

MISCELLANEOUS

13. **Communication from Commissioners**

14. **Adjournment**

Commission Meeting Agenda

February 22, 2016

Information about the First 5 Conference Center

- The First 5 Conference Center is wheelchair accessible. Please notify us 3 business days in advance if you need special assistance so we can make reasonable arrangements to ensure accessibility.
- Please refrain from wearing strongly scented products to the Conference Center in consideration of those who may experience chemical sensitivities.



FIRST 5 ALAMEDA COUNTY COMMISSION MEETING MINUTES
Thursday, December 10, 2015

First 5 Alameda County
1115 Atlantic Ave.
Alameda, CA 94501
 Conference Room A

9:00 AM – 11:30 AM

Commissioners: Chair: Pamela Simms-Mackey M.D., Vice Chair: Renee Herzfeld, Lori Cox, Cecilia Echeverria, Tomás Magaña M.D.

Commissioners Absent: Deborah Roderick Stark

Chair Pamela Simms-Mackey called the meeting to order at 9:12 AM.

1. Staff Announcements (formerly Agenda Item 4)

Janis Burger, CEO, shared that Dr. Tomás Magaña was appointed to the Commission by the Alameda County Board of Supervisors during their November 3rd meeting. Commissioner Magaña fills the vacancy left by Commissioner Ricky Choi. Ms. Burger announced the alternate members as selected by the Alameda County Commissioners: Supervisors Alex Briscoe, Wilma Chan and Lori Cox. Kimi Watkins-Tartt will be the designated alternate for Commissioner Briscoe. Karina Rivera will be the designated alternate for Commissioner Chan. Michelle Love will be the designated alternate for Commissioner Cox. Ms. Burger noted there will be an orientation for the alternates in the upcoming weeks.

Ms. Burger announced that the California Wellness Foundation has elected Chair Simms-Mackey to join their Board.

Ms. Burger acknowledged Commissioner Cox for her work with the Alameda County Social Services Agency's People's Task Force.

Ms. Burger also acknowledged Commission Briscoe and Commissioner Cox for their contributions to the Fathers Corps initiative.

Commissioner Magaña provided a brief overview of his experience and background. He is a lead Physician in the Department of School-Based Health Centers at La Clínica de La Raza and has been a practicing pediatrician for over 20 years. Previously, Commissioner Magaña was a member of the Division of Adolescent Medicine at UCSF Benioff Children's Hospital Oakland, where he served as Medical Director of Alameda County's Juvenile Justice Center. He serves as founding Director of the FACES for the Future Coalition, a collaborative of statewide programs designed to prepare disadvantaged youth for entry into college and careers in the health professions.

2. Alameda County Board of Supervisors swearing in of Commissioners

Chair Simms-Mackey introduced Stephanie Cabrera, Deputy Clerk of the Alameda County Board of Supervisors. Ms. Cabrera swore in all Commissioners and alternates present and facilitated the signature of oath of allegiance on behalf of the Alameda County Board of Supervisors.

3. Public Comment (for items not listed on the agenda) - Limited to 3 minutes per speaker (formerly Agenda Item 1)

No public comment.

4. Approval of Minutes from October 15, 2015 (formerly Agenda item 3)

Commission Action: The Commission approved the October 15, 2015 minutes upon motion by Vice Chair Herzfeld, seconded by Commissioner Echeverria, and unanimously carried (4 in favor, 0 opposed, 1 abstention).

CONSENT

Chair Simms-Mackey stated that agenda items 5 and 6 were thoroughly discussed at the Executive Committee meeting and therefore would not be reviewed by the full Commission unless there were any questions.

5. FY 2015-16 1st Quarter Investment Report

6. FY 2015-16 1st Quarter Financial Report

Commission Action: The Commission approved the FY 2015-16 1st Quarter Investment Report and FY 2015-16 1st Quarter Financial Report upon motion by Commissioner Cox, seconded by Commissioner Echeverria, and unanimously carried (5 in favor, 0 opposed, 0 abstentions).

INFRASTRUCTURE

7. Contract Authorizations

Chair Simms-Mackey noted Contract Authorizations were thoroughly discussed at the Executive Committee meeting therefore would not be reviewed by the full Commission unless there were any questions.

Chair Simms-Mackey facilitated the vote for the following contracts:

Commission Action: The Commission approved the following contracts upon motion by Commissioner Echeverria, seconded by Commissioner Cox, and unanimously carried (5 in favor, 0 opposed, 0 abstentions).

- Chabot College
- Las Positas College

- WestEd

Commission Action: The Commission approved the following contract upon motion by Commissioner Echeverria, seconded by Chair Simms-Mackey, and unanimously carried with Vice Chair Herzfeld and Commissioner Cox abstaining from the vote (3 in favor, 0 opposed, 2 abstentions).

- Alameda County General Services Agency (Early Care and Education Planning Council)

Commission Action: The Commission approved the following contract upon motion by Commissioner Echeverria, seconded by Chair Simms-Mackey and unanimously carried with Vice Chair Herzfeld and Commissioner Cox abstaining from the vote (3 in favor, 0 opposed 2 abstentions).

- Parent Voices Oakland

8. Cost of Living Adjustment Recommendation

Kristin Spanos, COO, presented the 2016 Cost of Living Adjustment recommendation. The fiscal impact of granting a 2.6% COLA for the six month period of the current fiscal year and the first six months of the next fiscal year will be approximately \$161,000, roughly \$80,500 each fiscal year. Ms. Burger added that F5AC is in the process of conducting a classification study and a salary survey. In recent years, F5AC salaries have fallen below other similar agency salaries making it difficult to recruit staff. The study and survey should be complete within the upcoming months.

Commission Action: The Commission approved the 2016 Cost of Living Adjustment recommendation upon motion by Commissioner Cox, seconded by Commissioner Echeverria and unanimously carried (5 in favor, 0 opposed, 0 abstentions).

PROGRAM

9. FY 2014-15 F5AC Annual Report

Chris Hwang, Senior Administrator, Evaluation & Technology, presented the FY 2014-15 F5AC Annual Report. Ms. Hwang provided a high level overview of accomplishments based on the 4 result areas and 9 program strategies during the 12 month period, July 1, 2014 - June 30, 2015. Ms. Hwang noted detailed evaluations and reports are available to the public on the F5AC website.

Commissioner Echeverria inquired about Result 2 and asked if the ECE sites received information on how they scored on the composite of the rating system in order to work on the elements they may have been deficient in. She also asked if there is a process in place to work with providers on their score. Ms. Hwang asked Malia Ramler, Senior Administrator, Community & Provider Capacity Building, to share information relating to the rating system. Ms. Ramler noted that Quality Counts is part of the overall Quality Rating & Improvement System (QRIS). The rating component is one piece of the overall system. There are 7 Quality elements that were determined by a consortium from the State being used statewide. Ms. Ramler added that all providers have access to self-assessment tools and trainings prior to being rated. The stars are not used as a destination or endpoint, but rather as a source of information

for improvement. Ms. Ramler stated that depending on where the ECE sites are in the process, the ratings are accompanied by case management referrals, professional development and/or practice based coaching and the rating is the beginning of on-going continuous quality improvement. Ms. Ramler noted two of the elements are observational, with five being documentations.

Commissioner Echeverria inquired whether the Help Me Grow Linkage Line highlighted in Result 3 is related to the 211 system. Loren Farrar, HMG Administrator, stated the hotlines are completely separate systems, but F5AC is in the process of exploring a closer connection. Calls that are received on the HMG Linkage Line are often referred to the 211 system. Ms. Farrar noted F5AC staff link families directly to the appropriate resources, whenever possible, in order to avoid having to redirect families to another phone line. Commissioner Echeverria suggested discussing the topic with Commissioner Briscoe regarding how to improve the 211 system and how to determine the most effective way to connect families to resources. She also spoke to the importance of tracking the results to ensure families are getting the resources they need. Ms. Burger noted F5AC is also working with the 211 system and food bank connection. F5AC is conducting planning work with Commissioner Briscoe around creating one early childhood resource phone hotline county wide.

Chair Simms-Mackey inquired about the ECE site ratings and whether or not there is data showing improvement or positive effects from F5AC's work. Ms. Ramler responded F5AC is beginning to track the positive effects. The ECE site ratings are valid for two years. The rating system is relatively new for F5AC, with multiple ratings on a small group of providers. Ms. Ramler reported half of the ratings moved up a full tier with additional ECE sites improving their points since their initial rating. Improvements can be made through resources such as training and coaching, but Ms. Ramler noted ratings are also affected by economics and structural components.

Chair Simms-Mackey inquired if the HMG Linkage Line data is inclusive of all faxes and calls received. Ms. Farrar confirmed the data is all inclusive.

Vice Chair Herzfeld commented that funding doesn't allow for a larger set of ECE sites to be rated and it is a relatively small sample in terms of programs. There are systemic barriers that keep programs from reaching a 5 star rating with funding holding back some ECE sites from reaching a higher rating. Vice Chair Herzfeld voiced her concern on how families would view a lower rated ECE site and think they are getting a lower quality service for their child. Ms. Burger noted the ratings are not set out to stigmatize the ECE sites. Ms. Ramler addressed how the ECE site ratings would be published on the F5AC website in the upcoming weeks. There will be information in order to help the public understand the different ECE sites and programs. All ECE providers who participated in the rating activities are committed to the continuous efforts in the improvement process. Ms. Ramler noted that F5AC is working on producing window stickers for ECE sites who choose to acknowledge their ratings and commitment to improvement.

[Commissioner Cox left the meeting at 9:56 AM.]

Vice Chair Herzfeld asked if the 27% increase in HMG Linkage Line calls could be put into context. Ms. Farrar responded that HMG aims to not only reach families with significant concerns, but to help all families with basic concerns. F5AC has made a concerted effort in recent years to message HMG as a

basic early childhood resource for parents. Ms. Farrar added HMG works to connect with parents in order to address concerns prior to their child having potential developmental delays.

Ms. Burger noted in addition to the Annual Report, the Commissioners have been provided with a sample set of informational handouts highlighting F5AC programs for review. The communications pieces are intended to increase awareness of F5AC's work and will be used with Policy and Advocacy work.

10. Home Visiting Presentation

Ms. Burger introduced Carla Keener, Senior Administrator, Continuum of Care and Linkages and Kiko Malin, Director, Family Health Services, Alameda County Public Health Department (ACPHD).

Ms. Keener acknowledged the work of those involved with the Home Visiting (HV) system over the last two years and provided a brief overview of the purpose of the presentation. The HV vision is to serve low income and multi-stressed pregnant women, mothers, fathers and families with young children in Alameda County. Ms. Keener noted the HV integration goal is to support Kindergarten readiness

Ms. Malin provided a brief overview of the programs administered through ACPHD as well as the three community contracts funded by F5AC. Ms. Malin reported there are 2,120 families in the HV systems with 5,500 of the 18,000 births in Alameda County being MediCal births.

Ms. Malin highlighted some of the benefits of integrating 11 separate programs in to one system and provided a brief overview of the common outcomes framework. Some of the recent successes and developments include creating a results based accountability structure for all programs, planning a Family Advisory Committee and identifying funding for additional staff to support administrative and coordination components.

Ms. Keener provided policy updates on the HV System and stated that the First 5 Association surveyed counties in order to develop a matrix of various home visiting efforts. The existing gaps/needs included: funding to sustain and scale services, additional mental health support, challenges in data collection and challenges in the county hiring process. Ms. Keener noted the next steps in the HV System integration include a transitions pilot along the Castlemont Corridor in Oakland as well as establishing savings accounts for newborns in select neighborhoods through the Brilliant Baby initiative. Ms. Keener also reported that with Project DULCE, F5AC would be working with Highland Pediatrics, UCSF Benioff Children's Hospital Oakland and East Bay Community Law Center in order to support 200 families of infants 0-6 months per year for 3 years.

Ms. Keener opened the forum for discussion and questions regarding the presentation.

Commissioner Magaña commented that he was impressed by the strength based approach of the program and inquired regarding client participation rates. He stated his presumption was that clients participate in a number of programs and inquired whether this was the norm or the exception. Ms. Malin responded that this was the exception and cited the Family Partnership grant that has very strict eligibility guidelines and a specific demographic it caters to and that once clients are in this type of

program, they tend to stay within the program. Ms. Malin also noted participants in the Healthy Start grant are a targeted intervention group which only includes African American participants within certain zip codes. There are instances where a client enters the program and transitions out to another.

Commissioner Magaña inquired about the evaluation process and how the community is engaged for feedback. Ms. Keener responded that family engagement is a requirement with Project DULCE. Two parents sit on the planning committee that connects to a larger parent group. Commissioner Magaña also inquired about the referral process and the primary person who receives the incoming inquiries. Judy Jones, Perinatal Program Manager, stated that referrals are received through a confidential referral form and providers do not need to know the criteria of any programs. Ms. Jones triages the referrals to community partners and appropriate resources. She noted most inquiries come in from North County and some families do self-refer. Ms. Jones also added that F5AC will always contact providers to follow up with referrals.

Commissioner Herzfeld inquired about the data map and whether there is a need to build more capacity to address the needs of specific areas such as the population migration south. She questioned whether the resources and services available are aligned with the needs of the county. She raised the issue of whether F5AC needs to build capacity to move with the trend so that the providers have capacity to address migration of population. Ms. Burger noted the changing of demographics will be reviewed as F5AC works on the upcoming Strategic Planning process. Ms. Jones stated that F5AC receives referrals across the board and will refer out to other community based programs, building connections within the community. Ms. Spanos noted the mapping is a great way to analytically view the data in order to keep in check the needs of the community. Ms. Malin added that although resources and services are in place and made available to areas in need, there is also a great need for policy change in order to get to the root of issues.

Commissioner Echeverria highlighted the policy updates around MediCal managed care and the State of California passing the Section 1115 waiver. She noted the discussions happening in the healthcare field are unprecedented with the role of healthcare delivery systems. Commissioner Echeverria stated that there is also more of a focus on the social determinants of health. She added F5AC's evaluation work and outcomes sets up the agency to have important conversations with managed care plans.

Chair Simms-Mackey inquired about the statistics on families who refuse services and noted it may be helpful to know. She also asked for further clarification on the Brilliant Baby program and whether the college savings accounts are regular bank accounts. Ms. Burger responded the accounts set up are 529 accounts and part of the Oakland Promise effort. Ms. Malin added that other states have implemented a two generations savings plan for parents and kids which is something to consider. The Brilliant Baby program is in the planning phase and will be piloting the 529 accounts through early head start and home visiting programs.

11. State Commission and Association Updates

Ms. Burger reported the First 5 California IMPACT grant application is due on December 11, 2015 and has been submitted. If awarded, F5AC will receive funding of \$4.6M over a 4 year period to continue the Race to the Top work.

Ms. Burger stated the First 5 Association has just finalized their policy agenda and that she participates in their Advocacy Committee which focuses on family strengthening, oral health, quality early learning, systems sustainability and reach. Ms. Burger added there will be a major advocacy day in April 2016 taking place at the State capital.

12. Legislation and Public Policy Updates

Ms. Burger reported the new initiative, to replace No Child Left Behind, is called Every Student Succeeds and is currently waiting for the President's signature. Ms. Burger noted it recognizes early childhood education and acknowledges the urgent need for the federal government to support states to fulfill the needed requirements. Vice Chair Herzfeld noted it would provide two additional years of funding for promise neighborhoods and also aligns with the ballot measure, Making Poverty History.

Ms. Burger stated F5AC received funding from the Center for the Study of Social Policy and noted the materials will be shared with the Commission as they are developed.

Vice Chair Herzfeld shared recent statistics on the cost of child care in California. Ms. Burger added some of the same issues are addressed in the film, "Raising of America". F5AC is working with Congresswoman Barbara Lee's office to provide a public showing of the film.

MISCELLANEOUS

13. Communication from Commissioners

There was no communication from Commissioners.

14. Adjournment

Chair Simms-Mackey adjourned the meeting at 10:59 am.



To: First 5 Alameda County Commission
From: Mark R Rasiah, Financial Controller
Date: February 22, 2016
Subject: Half Yearly Investment Report, July 1 – December 31, 2015

REQUESTED ACTION

To review and approve the Investment Report for the first six months of FY2015-16.

BACKGROUND OF ACTIVITIES

The investment objectives of the First 5 Alameda County Agency are first, to provide safety of principal to ensure the preservation of capital in the overall portfolio; second, to provide sufficient liquidity to meet all requirements that may be reasonably anticipated; and third, to earn a commensurate rate of return consistent with the constraints imposed by the safety and liquidity objectives.

The performance objective of the First 5 Alameda County Agency portfolio is to earn a total rate of return that exceeds the total rate of return on a market benchmark index of 1-5 Year Government securities.

In 2005-06, First 5 Alameda County transferred \$34,000,000 from the Sustainability Fund held by the Alameda County Treasurer's investment pool to outside money managers. This report summarizes the activity and status of the investment portfolio as of December 31, 2015.

PORTFOLIO HIGHLIGHTS

The Investment Report shows the performance of funds that are invested in the Alameda County Treasury pool and with portfolio manager Chandler Asset Management. At the end of the last fiscal year (June 30th 2015), the total market value of the portfolio was \$30,852,952. There were no withdrawals during the first six months of FY 2015-16. The market value of the combined portfolios as of December 31st 2015 is \$30,646,889 at a cost of \$30,827,059.

INVESTMENT REPORT

Investment Income

Investment income is primarily derived from interest or yield payments on securities held in the investment portfolio. Typically, interest income from each security is received semi-annually. The money managers buy, sell and exchange securities consistent with the First 5 Alameda County Investment Policy in order to optimize overall yields.

Net investment earnings (net of fees) for the six months ended December 31st, 2015 was \$145,027 and includes \$2,969 from the Alameda County Treasurer's pool.

Investment Fees

Fees include those levied by the portfolio manager and the fees levied by the account custodian (Union Bank). The total fees paid during this period were \$19,967.

Investment Activity

The Investment Activity shows all transactions affecting our portfolio. A purchase of securities increases the value of the portfolio whereas the sale of securities decreases the total portfolio value and may result in a gain or loss on the transaction.

At the Commission meeting In October 2015, Staff was directed by the Commission to divest from Walmart Corporate Bonds and to not invest in any securities of Walmart in the future. Chandler Asset Management was notified accordingly, and steps were taken to divest completely by end November 2015.

Market Value and Unrealized Gains and Losses

There was an unrealized loss of \$180,170 at the end of December. This is determined by comparing the Cost and the Market Value of the portfolio on that date. It implies that a loss would have been realized, had the portfolio been liquidated on December 31st. Since the portfolio was not liquidated, this section is for informational purposes only. Government entities are legally required (GASB 31) to report unrealized gains and losses on investments.

Yield Benchmarks

Investment yields are compared to the Local Agency Investment Fund (LAIF) yields in order to benchmark investment manager performance. Chandler's annualized portfolio yield of 0.94% is well ahead of the LAIF yield of 0.40% but trails slightly behind the total rate of return (0.97%) on a market benchmark index of 1-5 Year Government securities.

The Alameda County Treasury Investment Pool is net of fees and has yielded a 0.64% annualized cash basis rate of return for the month of September.

FISCAL IMPACT

The total realized investment earnings at the end of the first half of the year were \$164,994.

REQUESTED ACTION

To approve the Investment Report for the first six months of FY2015-16.

Submitted by:

Reviewed by:

Mark R Rasiah
Financial Controller

Janis Burger
Chief Executive Officer

**First 5 Alameda County
Investment Report - Chandler Asset Management
For the Period July 1, 2015 - December 31, 2015**

INVESTMENT INCOME:

	\$	
<i>Interest Received</i>	\$	162,025
Interest from Alameda County Treasurer		2,969
Total Investment Earnings		164,994
<i>Less:</i>		
Investment Fees (Chandler)	\$ (17,162)	
Trustee Fees (Union Bank)	(2,805)	(19,967)
<i>Net Investment Income</i>		\$ 145,027

INVESTMENT ACTIVITY:

Portfolios - Cost Basis at 07/01/2015	\$ 30,697,588
Purchases	20,266,305
Maturities	(1,422,512)
Sales	(18,714,322)
Cash Disbursement	0
Portfolios - Cost Basis at 12/31/2015	\$ 30,827,059

COST VS. MARKET VALUE:

Portfolios at Market 12/31/2015	\$ 30,646,889
Portfolios at Cost 12/31/2015	30,827,059
<i>Unrealized Gain (Loss) at 12/31/2015</i>	\$ (180,170)

YIELD AND BENCHMARKS (Annualized):

Chandler Asset Management	0.94%
Local Agency Investment Fund (LAIF)	0.40%
Alameda County Treasurer's Pool	0.62%
1-5 Government Index (total rate of return)	0.97%

**First 5 Alameda County
Chandler Asset Management Combined Holdings Report
as of December 31, 2015**

<u>Asset Name</u>	<u>CUSIP</u>	<u>No. of Shares</u>	<u>Cost</u>	<u>Market Value</u>	<u>Investment Type</u>	<u>Moody</u>	<u>S & P</u>
FAMC	3137EADJ5	160,000	161,126	159,734	Other Fed Govt	Aaa	AAA
FHLMC NTS	3137EADJ5	250,000	251,759	249,585	Other Fed Govt	Aaa	AA+
FHLMC NTS	3137EADP1	500,000	498,375	496,490	Other Fed Govt	AA+	Aaa
FFCB BDS	3133EAY28	160,000	160,000	159,330	Other Fed Govt	Aaa	AAA
FFCB - CUT	31331KNA4	500,000	522,520	513,670	Other Fed Govt	AA+	Aaa
FHLB Note	3130A5Z77	600,000	608,526	598,776	Other Fed Govt	Aaa	AA+
FHLB Note	3130A4GJ5	75,000	75,234	74,804	Other Fed Govt	Aaa	AA+
FHLB Note	3130A4GJ5	255,000	255,796	254,334	Other Fed Govt	Aaa	AA+
FHLB Note	313378WF4	250,000	250,890	250,665	Other Fed Govt	Aaa	AA+
FHLB Note	313379FW4	320,000	320,646	319,933	Other Fed Govt	Aaa	AA+
FHLB Note	313371PV2	235,000	241,580	236,739	Other Fed Govt	Aaa	AA+
FHLB Note	3133787M7	160,000	160,147	160,330	Other Fed Govt	Aaa	AA+
FHLB Note	313378A43	245,000	246,873	245,769	Other Fed Govt	Aaa	AA+
FHLB Note	313378A43	300,000	302,293	300,942	Other Fed Govt	AA+	Aaa
FHLMC NTS	3137EADF3	245,000	247,272	245,380	Other Fed Govt	Aaa	AA+
FHLMC NTS	3137EADM8	50,000	49,356	49,319	Other Fed Govt	Aaa	AA+
FHLMC NTS	3137EADM8	265,000	261,585	261,388	Other Fed Govt	Aaa	AA+
FHLMC NTS	3137EADM8	300,000	296,133	295,911	Other Fed Govt	Aaa	AA+
FHLMC NTS	3137EADN6	255,000	251,339	252,947	Other Fed Govt	Aaa	AA+
FHLMC NTS	3137EADN6	360,000	354,832	357,102	Other Fed Govt	Aaa	AA+
FHLMC NTS	3137EADK2	260,000	256,681	257,109	Other Fed Govt	Aaa	AA+
FHLMC NTS	3137EADK2	50,000	49,362	49,444	Other Fed Govt	Aaa	AA+
FHLMC NTS	3137EADK2	300,000	296,171	296,664	Other Fed Govt	Aaa	AA+
FHLMC NTS	3137EADG1	250,000	253,371	251,875	Other Fed Govt	Aaa	AA+
FHLMC NTS	3137EADG1	350,000	354,720	352,625	Other Fed Govt	Aaa	AA+
FHLMC NTS	3137EADR7	625,000	624,150	615,356	Other Fed Govt	Aaa	AA+
FNMA NTS	3135G0CM3	500,000	507,657	501,810	Other Fed Govt	AA+	Aaa
FNMA NTS	3135G0CM3	1,000,000	1,015,313	1,003,620	Other Fed Govt	AA+	Aaa

**First 5 Alameda County
Chandler Asset Management Combined Holdings Report
as of December 31, 2015**

<u>Asset Name</u>	<u>CUSIP</u>	<u>No. of Shares</u>	<u>Cost</u>	<u>Market Value</u>	<u>Investment Type</u>	<u>Moody</u>	<u>S & P</u>
FNMA NTS	3135GOA78	250,000	251,687	249,058	Other Fed Govt	Aaa	AA+
FNMA NTS	3135GOA78	150,000	151,012	149,435	Other Fed Govt	Aaa	AA+
FNMA NTS	3135GOA78	210,000	211,417	209,208	Other Fed Govt	Aaa	AA+
FNMA NTS	3135GOD75	620,000	620,335	612,281	Other Fed Govt	Aaa	AA+
FNMA NTS	3135GOE33	160,000	160,161	159,347	Other Fed Govt	Aaa	AA+
FNMA NTS	3135GOE33	250,000	250,251	248,980	Other Fed Govt	Aaa	AA+
FNMA NTS	3135GOF73	625,000	614,175	613,894	Other Fed Govt	Aaae	AA+
FNMA NTS	3135GOMZ3	100,000	100,104	99,659	Other Fed Govt	Aaa	AA+
FNMA NTS	3135GOMZ3	155,000	155,162	154,471	Other Fed Govt	Aaa	AA+
FNMA NTS	3135GOTG8	175,000	174,674	173,852	Other Fed Govt	Aaa	AA+
FNMA NTS	3135GOWJ8	315,000	305,597	312,048	Other Fed Govt	Aaa	AA+
FNMA NTS	3135GOYT4	225,000	223,471	226,638	Other Fed Govt	Aaa	AA+
FNMA NTS	3135GOZA4	250,000	250,513	253,355	Other Fed Govt	Aaa	AA+
FNMA NTS	3135GOZL0	125,000	124,554	124,719	Other Fed Govt	Aaa	AA+
FNMA NTS	3135GOZG1	240,000	239,868	241,267	Other Fed Govt	Aaa	AA+
TVA BD	880591EQ1	275,000	279,096	277,778	Other Fed Govt	Aaa	AA+
TVA BD	880591EQ1	330,000	334,915	333,333	Other Fed Govt	Aaa	AA+
Apple Inc Bonds	037833AJ9	190,000	188,480	188,457	Corporate Bonds	Aa3	A+
Apple Inc BondS	037833AJ9	554,000	549,568	549,502	Corporate Bonds	Aa1	AA+
American Honda Finance	02665WAC5	75,000	75,899	75,535	Corporate Bonds	A1	A+
American Honda Finance	02665WAC5	15,000	15,180	15,107	Corporate Bonds	A1	A+
American Honda Finance	02665WAQ4	115,000	114,893	115,025	Corporate Bonds	A1	A+
Bank of New York Mellon	06406HCW7	160,000	160,816	160,470	Corporate Bonds	Aa3	A
Bank of New York Mellon	06406HCW7	160,000	160,816	160,470	Corporate Bonds	A1	A+
CaterpillaR Finl	14912L5Z0	500,000	500,575	498,750	Corporate Bonds	A2	A
CaterpillaR Finl	14912L5Z0	100,000	100,115	99,750	Corporate Bonds	A2	A
CHAIT	161571GC2	120,000	120,164	119,892	Corporate Bonds	Aaa	AAA
Chevron Corp	166764AA8	55,000	54,832	54,622	Corporate Bonds	Aa1	AA

**First 5 Alameda County
Chandler Asset Management Combined Holdings Report
as of December 31, 2015**

<u>Asset Name</u>	<u>CUSIP</u>	<u>No. of Shares</u>	<u>Cost</u>	<u>Market Value</u>	<u>Investment Type</u>	<u>Moody</u>	<u>S & P</u>
Chevron Corp	166764AA8	30,000	29,908	29,794	Corporate Bonds	Aa1	AA
Chevron Corp	166764AA8	58,000	57,822	57,601	Corporate Bonds	Aa1	AA
Chevron Corp	166764AA8	12,000	11,963	11,917	Corporate Bonds	Aa1	AA
Chevron Corp	166764AA8	500,000	498,469	496,560	Corporate Bonds	AA-	Aa1
CISCO Sys Inc	17275RAR3	60,000	60,285	60,515	Corporate Bonds	A1	AA-
CISCO Sys Inc	17275RAR3	60,000	60,285	60,515	Corporate Bonds	A1	AA-
CISCO Sys Inc	17275RAR3	60,000	60,285	60,515	Corporate Bonds	A1	AA-
Costco Wholesale Corp	22160KAG0	105,000	104,890	104,152	Corporate Bonds	Aa3	A+
GECC	36962G7G3	200,000	203,130	201,938	Corporate Bonds	Aa2	AA-
GECC	36962G7G3	200,000	203,130	201,938	Corporate Bonds	Aa2	AA-
Google Inc	38259PAC6	130,000	136,148	130,755	Corporate Bonds	Aa2	AA-
HAROT	43814HAC2	105,000	104,980	104,740	Corporate Bonds		AAA
HAROT	43814CAC3	10,224	10,224	10,222	Corporate Bonds	Aa2	AA-
HAROT	43814GAC4	102,765	102,752	102,478	Corporate Bonds	Aa2	AA-
HAROT	43813NAC0	145,000	144,978	144,178	Corporate Bonds		AAA
HSBC	40428HPH9	200,000	200,536	199,010	Corporate Bonds	A2	A
IBM Corp	459200HK0	210,000	210,750	209,597	Corporate Bonds	Aa3	A+
IBM Corp	45900GX3	250,000	260,835	251,495	Corporate Bonds	AAA	Aaa
Intel Corp	458140AL4	190,000	190,566	190,253	Corporate Bonds	A1	A+
John Deere	24422ERL5	120,000	124,813	120,895	Corporate Bonds	A2	A
John Deere	24422ESB6	500,000	497,170	495,535	Corporate Bonds	A2	A
John Deere	477879AC4	27,631	27,628	27,601	Corporate Bonds	A2	A
John Deere	477877AD6	60,000	59,890	59,720	Corporate Bonds	A2	A
John Deere	477877AD6	50,000	49,908	49,767	Corporate Bonds	Aaa	NR
John Deere	477877AD6	90,000	89,835	89,581	Corporate Bonds	Aaa	NR
John Deere	47787VAC5	141,864	141,841	141,561	Corporate Bonds	A2	A
Johnson & Johnson	478160AY0	391,000	411,844	393,401	Corporate Bonds	AAA	Aaa
Microsoft Co NTS	594918BG8	160,000	159,872	160,045	Corporate Bonds	Aaa	AAA

**First 5 Alameda County
Chandler Asset Management Combined Holdings Report
as of December 31, 2015**

<u>Asset Name</u>	<u>CUSIP</u>	<u>No. of Shares</u>	<u>Cost</u>	<u>Market Value</u>	<u>Investment Type</u>	<u>Moody</u>	<u>S & P</u>
Occidental Petroleum	674599CB9	155,000	158,694	155,310	Corporate Bonds	A1	A
Oracle Corp	68389XAN5	210,000	208,632	210,111	Corporate Bonds	A1	A+
Oracle Corp	68389XAN5	500,000	496,742	500,265	Corporate Bonds	A1	A+
Pfizer	717081DG5	190,000	187,004	189,730	Corporate Bonds	A2	A
Pfizer	717081DJ9	50,000	49,956	49,960	Corporate Bonds	A1	AA
PraxAir	74005PBH6	165,000	162,405	162,792	Corporate Bonds	A1	AA
Qualcomm Inc	747525AD5	160,000	158,228	158,445	Corporate Bonds	A1	AA
Toyota	89231MAC9	94,706	94,688	94,506	Corporate Bonds	A2	A
Toyota	89231TAB6	185,000	184,985	184,719	Corporate Bonds	Aaa	AAA
Toyota	89231TCA1	40,000	39,945	39,924	Corporate Bonds	A2	A
Toyota	89236WAC2	120,000	119,982	119,678	Corporate Bonds	Aaa	AAA
Toyota	89233P5S1	500,000	516,090	504,295	Corporate Bonds	AA3	AA-
United Tech Corp	913017BU2	15,000	14,987	15,085	Corporate Bonds	Aa3	A+
US Bancorp BDS	91159HHH6	95,000	95,157	95,696	Corporate Bonds	A1	A+
US Bancorp BDS	91159HHH6	40,000	40,066	40,293	Corporate Bonds	A1	A+
US Bancorp BDS	91159HHH6	20,000	20,033	20,147	Corporate Bonds	A1	A+
Wells Fargo	94974BGF1	135,000	134,854	133,817	Corporate Bonds	A2	A+
Wells Fargo	94974BGF1	35,000	34,962	34,693	Corporate Bonds	A2	A+
Bank of Tokyo Mitsubishi	06538BBR3	280,000	279,636	279,790	Commercial Paper	P-1	A-1
U.S. Treasury Notes	912828G20	500,000	500,547	498,260	U.S. Treasury	N/A	AAA
U.S. Treasury Notes	912828H37	500,000	501,641	497,735	U.S. Treasury	N/A	AAA
U.S. Treasury Notes	912828J68	400,000	400,719	398,608	U.S. Treasury	N/A	AAA
U.S. Treasury Notes	912828J84	600,000	600,588	592,614	U.S. Treasury	N/A	AAA
U.S. Treasury Notes	912828L32	600,000	600,190	590,388	U.S. Treasury	Aaa`	AA+
U.S. Treasury Notes	912828L99	625,000	615,212	613,963	U.S. Treasury	Aaa`	AA+
U.S. Treasury Notes	912828QP8	100,000	104,279	100,519	U.S. Treasury	Aaa`	AA+
U.S. Treasury Notes	912828QP8	190,000	198,131	190,986	U.S. Treasury	Aaa`	AA+
U.S. Treasury Notes	912828SC5	320,000	322,626	320,026	U.S. Treasury	Aaa	AA+

**First 5 Alameda County
Chandler Asset Management Combined Holdings Report
as of December 31, 2015**

<u>Asset Name</u>	<u>CUSIP</u>	<u>No. of Shares</u>	<u>Cost</u>	<u>Market Value</u>	<u>Investment Type</u>	<u>Moody</u>	<u>S & P</u>
U.S. Treasury Notes	912828SH4	160,000	160,423	159,894	U.S. Treasury	Aaa	AA+
U.S. Treasury Notes	912828SH4	100,000	100,264	99,934	U.S. Treasury	Aaa	AA+
U.S. Treasury Notes	912828SH4	350,000	350,926	349,769	U.S. Treasury	Aaa	AA+
U.S. Treasury Notes	912828ST8	260,000	254,811	258,344	U.S. Treasury	Aaa	AA+
U.S. Treasury Notes	912828UB4	260,000	252,657	254,119	U.S. Treasury	Aaa	AA+
U.S. Treasury Notes	912828UB4	150,000	145,764	146,607	U.S. Treasury	Aaa	AA+
U.S. Treasury Notes	912828UQ1	325,000	321,147	319,680	U.S. Treasury	Aaa	AA+
U.S. Treasury Notes	912828UQ1	300,000	296,443	295,089	U.S. Treasury	Aaa	AA+
U.S. Treasury Notes	912828UU2	310,000	305,036	307,226	U.S. Treasury	Aaa	AA+
U.S. Treasury Notes	912828VE7	260,000	254,923	258,669	U.S. Treasury	Aaa	AA+
U.S. Treasury Notes	912828VF4	320,000	318,003	315,402	U.S. Treasury	Aaa	AA+
U.S. Treasury Notes	912828VF4	300,000	298,128	295,689	U.S. Treasury	Aaa	AA+
U.S. Treasury Notes	912828WH9	500,000	501,523	499,690	U.S. Treasury	N/A	AAA
U.S. Treasury Notes	912828XM7	600,000	606,799	597,138	U.S. Treasury	Aaa	AA+
Federated Govt Oblig	60934N10S	242,456	242,456	242,456	Money Market		
<hr/>			Total	30,827,059	30,646,890	<hr/>	



To: First 5 Alameda County Commission
From: Mark R Rasiah, Financial Controller
Date: February 22, 2016
Subject: Half Yearly Financial Report for July 1 – December 31, 2015

REQUESTED ACTION

To review and approve the Financial Report for the first six months of FY2015-16.

BACKGROUND

This narrative, and the attached statements, report Revenues and Expenses for the period July 1 – December 31, 2015. At the end of December, 50% of the fiscal year was complete. Therefore it is reasonable to expect that total revenues and total expenses will be at or near 50% of budget projections, subject to timing lags. While this is the case with most of the budgeted items, material exceptions are noted below.

Revenue

As of December 31st, total half yearly revenue was \$9.7m, or 53% of the revenue projection for the current fiscal year compared to 50% last year. Of this amount:

- Tobacco Tax receipts of \$6.5 million were as budgeted for the first six months of the fiscal year and also in keeping with prior year trends.
- As of December 31st, 67% of Inter-agency Income had been received; mainly from the QRIS Block Grant from the Alameda County Office of Education.
- The Federal Grants Budget represents the reimbursable amount from the Race To The Top Early Learning Challenge Grant, from the CA Department of Education. We have received half the funds budgeted for the current fiscal year.
- Grant money of nearly \$0.6 million from the Thomas J. Long Foundation was also received in 2015. Funds from the Koshland Foundation have been received as well as funds from the Packard Foundation and the Bay Area Council Foundation, bringing total grant income to 50% of budget. CARES PLUS is invoiced semi-annually and funds are expected in the third quarter.

- The Medi-Cal Administrative Activities (MAA) reimbursements shown are for FY 2013-14. Invoicing for FY 2014-15 expenditures are in process and reimbursements are expected by June 2016.
- Investment revenue of nearly \$165,000 was received in the first six months and represents nearly half of the conservative budget projections for the year. The prevailing low interest rate climate is the main cause of depressed yields.
- Sustainability funds from the First 5 Alameda County Sustainability Fund reserve will be used to bridge the gap between actual revenues and expenses at year-end, to the extent authorized by the Commission. None was needed in the first half of FY 2015-16.

Expenses

At \$5.5m, total Expenditure for the first six months was 26% of the budgeted amount of \$21.3m. This is nearly the same as the amount of expenditure incurred during the corresponding period in the prior year.

Most line item expenditures are tracking well within 50% of budget. Invoicing for second quarter Contract payments are currently underway and will be reflected in third quarter expenditures. Grant payments to Community Grantees are made early on in the year according to a schedule of payments. In the first half of the year 40% of scheduled payments had been made. Program operating costs were trending closer to 50% than in the past, mainly due to purchases of supplies for ASQ training, Talk Read Sing and the QRIS block grant, before the end of the grant period in December.

At 42% of budget, Infrastructure costs are more in line with the progression of the year than previously, mainly due to equipment purchases and office build-out costs for new staff. Costs from this budget category will be allocated to all programs at year-end to provide a more complete picture of actual program costs. Administration costs for the first quarter are under 10% of total expenditures.

Summary

Total revenues are very much in line with the progression of the fiscal year. Total Expenses on the other hand are relatively low as has always been the case in previous years. That will change as the year progresses and most expense line items are expected to trend closer to budget projections by year-end.

Fiscal Impact

None.

REQUESTED ACTION

To approve the Financial Report for the first six months of FY2015-16.

Submitted by:

Reviewed by:

Mark R Rasiah
Financial Controller

Janis Burger
Chief Executive Officer

**First 5 Alameda County
Budget Vs Actual Revenue
For the Period July 1, 2015 - Dec 31, 2015**

Revenues	Budget	Actual	Variance	% Received in first half this Year	% Received in first half last Year
Prop 10 Tobacco Tax	12,710,214	6,496,302	6,213,912	51%	51%
Interagency Income					
- ACBHCS Early Connections(SAMHSA)	150,000	182,623	32,623	122%	42%
- ACPHD Data Systems Hosting & Mtce	43,452	0	(43,452)	0%	0%
- ACSSA Parent Voices	178,200	0	(178,200)	0%	0%
- AC Interagency Children's Policy Council	50,000	0	(50,000)	0%	-
- AC Office of Educ. (QRIS)	900,000	966,114	66,114	107%	-
- ACHCSA - Fathers Corps.	80,000	23,000	(57,000)	29%	-
- ACPHD HMG Linkage Line	343,065	94,509	(248,556)	28%	18%
- First 5 California (HMG)	149,909	0	(149,909)	0%	-
- First 5 Contra Costa	144,691	99,582	(45,109)	69%	23%
Total Interagency Income	2,039,317	1,365,828	(673,489)	67%	49%
Grants					
Federal - Race To The Top	760,189	380,095	(380,094)	50%	50%
State - CARES PLUS	275,531	0	(275,531)	0%	0%
Private - Long Foundation	1,042,969	595,000	(447,969)	57%	100%
- Koshland Foundation	100,000	100,000	0	100%	0%
- Packard Foundation	110,000	50,000	(60,000)	45%	100%
Other - Oakland Education Fund(HMG)	40,000	0	(40,000)	0%	-
- Oakland Education Fund(QRIS)	110,000	0	(110,000)	0%	-
- Bay Area Council Foundation	100,000	134,000	(34,000)	134%	-
Total Grants	2,538,689	1,259,095	(1,347,594)	50%	55%
Fiscal Leveraging					
MAA	900,000	454,621	(445,379)	51%	0%
Total Fiscal Leveraging	900,000	454,621	(445,379)	51%	0%
Investment Revenue	350,000	164,994	(185,006)	47%	36%
Miscellaneous Income	20,000	17,722	2,278	89%	75%
TOTAL REVENUE	18,558,220	9,758,562	3,564,722	53%	50%
Reserves					
Sustainability Funds	2,741,780	0	2,741,780	0%	0%
TOTAL REVENUES & AVAILABLE FUNDS	21,300,000	9,758,562	6,306,502	46%	45%

**First 5 Alameda County
Budget vs Actual Expenditure by Category
For the Period July 1, 2015 - Dec 31, 2015**

Expenditures	Budget	Actuals	Variance	% Spent in first half this Year	% Spent in first half last Year
Personnel Costs	7,655,259	2,848,272	4,806,987	37%	37%
Contracts	9,690,630	1,256,440	8,434,190	13%	18%
Grants & Stipends	2,042,000	820,369	1,221,631	40%	39%
Professional Services Contracts	618,500	30,491	588,009	5%	2%
Program Operating Costs	604,491	294,609	309,882	49%	16%
Infrastructure Costs	689,120	288,932	400,188	42%	34%
TOTAL EXPENDITURES	21,300,000	5,539,113	15,760,887	26%	27%



To: First 5 Alameda County Commission

From: Mark R Rasiah, Financial Controller

Date: February 22, 2016

Subject: FY 2015-16 Budget Modification Recommendation

ACTION REQUESTED

To review and approve the following FY 2015-16 Budget Modification recommendation.

BACKGROUND

The operating budget for FY 2015-16 was adopted by the Commission in June 2015. As in prior years, First 5 Alameda County staff submit mid-year proposals to modify the adopted budget to address material changes in revenue, seek approval for unanticipated expenses that may have occurred and make necessary transfers and adjustments to reflect changes to program goals, since the adoption of the original budget.

REVENUE AND AVAILABLE FUNDS

The 2015-16 Adopted Budget projects revenue and available funding totaling \$21,300,000. The proposed budget modification changes this amount to \$21,400,000, a net increase of \$100,000.

The primary changes in revenue for this fiscal year are the addition of several new funding sources. Wherever necessary, program budgets have been realigned to match expenses to date with the corresponding funding budget. As a collective result of these changes, it is anticipated that less Sustainability Funds will be needed to achieve a balanced budget at year end.

EXPENDITURES

The 2015-16 Adopted Budget projects expenses totaling \$21,300,000. The proposed budget modification changes this amount to \$21,400,000, a net increase of \$100,000. Please refer to the following summary of major changes and the attached Budget Modification worksheets for Revenues and Expenditures.

Major Changes:

SOURCE	PROJECT/ STRATEGY	AMOUNT (\$)	DESCRIPTION/PURPOSE
Packard Foundation (\$50k) Center for Study of Social Policy (\$105k)	Project DULCE – Continuum of Care and Linkages (CoCaL)	\$155,000	Funds the following contracts: UCSF CHO and East Bay Community Law Center contracts – provide mental health consultation for DULCE team; limited support of Family Specialist. Alameda Health Services-Highland Hospital contract – serves as pediatric medical home for the DULCE pilot.
Alameda County Public Health Dept. (SAMHSA)	Project LAUNCH CoCaL	\$55,000	Implementation of mental health consultation in home visiting and Parent Café strategies in three (3) counties. Increases the program budget line item for Contracts and is spread over two years - FY 2015-2017.
Center for Study of Social Policy	Research to Action Project – Policy, Advocacy & Communications (PAC)	\$60,000	Grant to generate document on “Creating Tools to Successfully Engage Communities and Families in Early Childhood Programs and Systems”. Grant ends October 31, 2016. Covers the cost of consultants, staff time, parent stipends and materials and supplies.
Bay Area Council Foundation	Talk, Read, Sing Program – Policy, Advocacy & Communication (PAC)	\$134,000	Originally budgeted at \$100k. Will fund temporary staff and operating costs of the Talk, Read, Sing initiative.
Alameda County Behavioral Health Care Services	Parent Voices - ACECPC	\$18,333	Work is partially funded by AC BHCS for Parent Voices ACECPC work (e.g., support meeting facilitation, parent training, supplies, other infrastructure needs).
Prop 10	Low Income Investment Fund(LIIF) –Provider Capacity Building (PCB)	\$52,000	Funds quality improvement grants for increased number of early care and education programs participating in Quality Counts. \$52k is being transferred out of Professional Services

SOURCE	PROJECT/ STRATEGY	AMOUNT (\$)	DESCRIPTION/PURPOSE
			and into contracts, bringing the total LIIF budget to \$602k.
Koshland Foundation	Quality Early Care and Education - PCB	\$28,000	Foundation funding to support implementation of CSEFEL training to support capacity for quality social emotional learning in early care and education. This represents the roll-over of unspent funds from the prior year and increases the budget amount from \$125k to \$153k for the current year. This three year grant provides \$100k annually of which \$200k has been received to date.
California Dept. of Education (CDE)	Early Learning Challenge Grant Race to the Top - PCB	\$87,000 \$66,000	Brings budgeted contracts line item for coaching and training into alignment with revenue received from CDE, after accounting for roll over of unspent funds from prior year. Fully funds the First 5 San Mateo County Race to the Top contract. San Mateo is the “mentee” county of the Bay Area Quality Early Learning Partnership. Funds transferred from ECE Site Coaching & Consultation contracts line item.
Prop 10	Infrastructure	\$126,000	Adds \$26k funding for Xantrion, provider of computer services, to include technical refresh efforts including Terminal Server Solutions upgrade, bringing the contract amount to \$91k. Additionally provides \$100k for computer equipment for new hires and agency wide desktop PC replacements. This represents the \$100k budget increase requested, which will be added to the infrastructure budget.

FISCAL IMPACT

The fiscal impact of the budget modification is a net increase of \$100,000 in revenues and expenses, funded by grants, reimbursements and Prop 10 savings, bringing the total budget to \$21,400,000.

RECOMMENDATION

To approve the FY 2015-16 Budget Modification recommendation.

Submitted by:

Reviewed by:

Mark R Rasiah
Financial Controller

Janis Burger
Chief Executive Officer

**First 5 Alameda County
Modified Budget - Revenue
Budget
For the Period July 1, 2015 - June 30, 2016**

Revenues	Adopted Budget FY 2015-16	Modified Budget FY 2015-16	Change Increase/ (Decrease)	Note
Prop 10 Tobacco Tax	12,710,214	12,710,214		
Interagency Income				
- ACBHCS Early Connections(SAMHSA)	150,000	182,623	32,623	1
- ACBHCS *		18,333	18,333	2
- ACPHD Project LAUNCH (SAMHSA)*		55,000	55,000	3
- ACPHD Data Systems Hosting & Mtce	43,452	43,452		
- ACSSA Parent Voices	178,200	225,000	46,800	4
- AC Interagency Children's Policy Council	50,000	50,000		
- AC Office of Educ. (QRIS)	900,000	1,031,109	131,109	5
- ACHCSA - Fathers Corps.	80,000	112,725	32,725	6
- ACPHD HMG Linkage Line	343,065	343,065		
- First 5 California (HMG)	149,909	149,909		
- First 5 Contra Costa	144,691	147,528	2,837	7
Total Interagency Income	2,039,317	2,358,744	319,427	
Grants				
- Race To The Top	760,189	760,189		
State - CARES PLUS	275,531	275,531		
Private - Long Foundation	1,042,969	1,042,969		
- Koshland Foundation	100,000	100,000		
- Packard Foundation	110,000	110,000		
- Packard Foundation(Project DULCE)*		50,000	50,000	8
Other - Oakland Education Fund(HMG)	40,000	3,000	(37,000)	9
- Oakland Education Fund(QRIS)	110,000	110,000		
- Center for Study of Social Policy (Project DULCE)*		105,000	105,000	10
- Center for Study of Social Policy (R2A)*		60,000	60,000	11
- Bay Area Council Foundation	100,000	134,000	34,000	12
Total Grants	2,538,689	2,750,689	212,000	
Fiscal Leveraging - MAA	900,000	900,000		
Investment Revenue	350,000	350,000		
Misc.Income	20,000	20,000		
TOTAL REVENUE	18,558,220	19,089,647	531,427	
* New Revenue				
Reserves				
Sustainability Funds	2,741,780	2,310,353	(431,427)	13
TOTAL REVENUES & AVAILABLE FUNDS	21,300,000	21,400,000	100,000	

Explanation of Changes

Note:

1. SAMHSA Early Connections - ended 9/2015. This is the actual reimbursement for July - September.
2. AC BHCS - funding to support the ACECPC, parent recruitment and engagement activities.
3. Project LAUNCH funding to provide T/A to other counties on parent café/learning communities model.
4. AC SSA funding to support Parent Voices' parent engagement contract.
5. AC Office of Education/CA Dept. of Ed (QRIS) services for CA State Preschool Programs (CSPP).
6. Funding from AC Social Services and ACPHD for Fathers Corps staff and operating costs.
7. First 5 Contra Costa actual reimbursements.
8. Packard Foundation (Project DULCE) - child development and legal support during well-child health care visits.
9. Oakland Education Fund to support Help Me Grow training and T/A on developmental screenings in ECE sites.
10. Center for Study of Social Policy (Project DULCE) - piloting intervention services in pediatric health care.
11. Center for Study of Social Policy (Research to Action) grant to implement family and community engagement strategies.
12. Bay Area Council Foundation - partially funds the Talk, Read Sing staff position for FY 2015/16.
13. It is anticipated that less Sustainability funds will be needed to maintain a balanced budget.

**First 5 Alameda County
Modified Expenditure Budget by Expenditure Category
For the Period July 1, 2015 - June 30, 2016**

Expenditures	Adopted Budget FY 2015-16	Modified Budget FY 2015-16	Net Change Increase/ (Decrease)
Personnel Costs	7,655,263	7,655,263	-
Contracts	9,670,976	10,043,293	372,317
Grants	2,061,650	1,920,000	(141,650)
Professional Services Contracts	618,500	498,050	(120,450)
Program Operating Costs	604,491	631,394	26,903
Infrastructure Costs	689,120	652,000	(37,120)
TOTAL EXPENDITURES	21,300,000	21,400,000	100,000



To: First 5 Alameda County Commission
From: Christine Hom, Contracts and Grants Administrator
Date: February 22, 2016
Subject: Contract Authorizations

REQUESTED ACTION

To review and approve the following contract authorizations.

BACKGROUND

Per our Financial Policies, Section VII. Purchasing and Contracting, the Commission must approve contract/award amounts in excess of \$50,000. The following awards require specific authorization from the Commission.

Alameda Health System / Highland Hospital - \$71,754

First 5 Alameda County is requesting approval of a FY 2015-17 \$71,754 sole source contract with Alameda Health System's Highland Hospital to support planning and implementation of Project DULCE (Developmental Understanding and Legal Collaboration for Everyone), a family support intervention model bridging infant health and legal access for families (2013-17 Strategic Plan, page 15). The Center for the Study of Social Policy (CSSP) is partnering with F5AC to pilot Project DULCE at Highland Hospital's Pediatric Department. Highland Pediatric Department will serve at least 200 families per year, engage the Health Services Manager and pediatricians in program planning and implementation, promote Project DULCE with patients, provide support to the Family Specialist as needed and attend case conferencing sessions.

Fiscal Impact: Funding was received from CSSP for Project DULCE and will be included in the F5AC agency budget via the mid-year budget modification process.

Action requested: Approve a total FY 2015-17 contract amount of \$71,754 for Alameda Health System.

East Bay Community Law Center - \$15,000

First 5 Alameda County is requesting approval of a FY 2015-17 \$15,000 contract amendment with East Bay Community Law Center (EBCLC) to provide additional intensive legal consultation services to Project DULCE participants. EBCLC is participating in the planning and implementation of Project DULCE at Highland Hospital's Pediatric Department (2013-17 Strategic Plan, page 15). The legal consultation services will be provided in addition to the on-site training and ongoing consultation and support services already being provided for Project DULCE participants. The addition of this \$15,000 amendment brings the FY 2015-17 total contract amount to \$30,000 and the aggregate FY 2015-17 award amount to *\$70,000 for which Commission approval is needed.

*EBCLC currently has a FY 2015-17 \$40,000 community grant to offer, in partnership with UCSF Benioff Children's Hospital Oakland's Early Intervention Services, legal advocacy services to promote family stabilization in areas including income, health care access, housing, immigration status, and/or access to special education services for children with special needs.

Fiscal Impact: Funding was received from CSSP for Project DULCE and will be included in the F5AC agency budget via the mid-year budget modification process.

Action requested: Approve an aggregate FY 2015-17 award amount of \$70,000 for East Bay Community Law Center.

Low Income Investment Fund - \$52,000

First 5 Alameda County is requesting approval of a FY 2015-16 \$52,000 contract amendment with the Low Income Investment Fund (LIIF) to support an additional 20-25 Quality Counts Quality Grants made to early childhood learning centers (FY 2013-17 Strategic Plan, page 9). The Quality Grants are used to purchase learning materials and equipment, as well as make minor facility repairs and renovations to enhance learning environments for children. Quality Grants funds are also used for staff professional development costs and release time. The addition of this FY 2015-16 \$52,000 amendment to LIIF's current FY 2015-16 \$550,000 contract brings the total FY 2015-16 contract amount to *\$602,000 for which Commission approval is needed.

* LIIF currently has a FY 2015-16 contract to improve the quality of ECE environments and children's learning experiences by providing Quality Counts (QC) and Facility Grantees with funds, technical assistance and training to make facility and environment improvements and by providing assessments, on-site consultation and workshops to enhance child care operator knowledge of business and fiscal practices.

Fiscal Impact: Funding is from cost savings in other program areas and will be reflected in the F5AC agency budget via the mid-year budget modification process.

Action requested: Approve a total FY 2015-16 contract amount of \$602,000 for Low Income Investment Fund.

Lucile Packard Children's Hospital Stanford - \$10,000

First 5 Alameda County is requesting approval of a FY 2015-16 \$10,000 contract amendment with Lucile Packard Children's Hospital Stanford (LPCHS), Medical Home Project to incorporate Reach Out and Read (ROR) recruitment and coordination into their existing pediatric outreach and to increase the number of pediatricians who are conducting developmental screenings on children. The additional funding will allow LPCHS to manage the ROR web portal, provide ROR information to current and new Help Me Grow pediatric partners and coordinate an incentive project providing books to HMG partner sites (2013-17 Strategic Plan, page 7). LPCHS currently has a FY 2015-16 \$6,660 contract to identify and address policy issues related to implementing standardized developmental screening at pediatric sites and referral pathways for children with specialized health and developmental needs. The addition of this \$10,000 amendment (to the current FY 2015-16 \$43,339 contract to expand pediatric screening and outreach to non-CHDP primary care sites) brings the FY 2015-16 total contract amount to \$53,339 and the aggregate FY 2015-16 contract amount to \$59,999 for which Commission approval is needed.

Fiscal Impact: Funding is provided by the Long Foundation grant and is included in the FY 2015-16 approved budget.

Action requested: Approve an aggregate FY 2015-16 award amount of \$59,999 for Lucile Packard Children's Hospital Stanford.

Public Consulting Group - \$32,764

First 5 Alameda County is requesting approval of a FY 2015-2016 \$32,764 contract amendment with Public Consulting Group (PCG) to conduct a comprehensive security review of applications (i.e. ECChange, ECCOnline and Pathways). The security review is being undertaken to ensure compliance with confidentiality standards and HIPAA requirements (FY 2013-17 Strategic Plan, page 14). The addition of this FY 2015-2016 \$32,764 amendment to PCG's current FY 2015-2016 \$403,160 technology maintenance and operations contract brings the total FY 2015-2016 contract amount to \$435,924 for which Commission approval is needed.

Fiscal Impact: Funding is budgeted and there is no fiscal impact.

Public Consulting Group - \$65,740

First 5 Alameda County is requesting approval of a FY 2015-2016 \$65,740 contract amendment with Public Consulting Group (PCG) to develop additional database capacity to support the Help Me Grow program (FY 2013-17 Strategic Plan, page 14). Help Me Grow has identified significant software development work required for the Pathways Referral System, the primary application to support client enrollment and family navigation services. The addition of this FY 2015-2016 \$65,740 amendment to

PCG’s current FY 2015-2016 \$200,000 application enhancement contract brings the total FY 2015-2016 contract amount to \$265,740 for which Commission approval is needed.

Fiscal Impact: Funding is provided by the Long Foundation grant and is included in the FY 2015-16 approved budget.

Action Requested: Approve an aggregate FY 2015-16 contract amount of \$701,664 for Public Consulting Group.

Xantrion - \$26,000

First 5 Alameda County is requesting approval of a FY 2015-16 \$26,000 contract amendment with Xantrion to provide funding for the agency Technology Refresh Project and the Terminal Server Solution (FY 2013-2017 Strategic Plan, page 14). Xantrion will provide LiveVault backup of First 5 data, applications and email servers and allow for access to the shared drive from remote, off-site locations and well as replacing computers for existing and new staff. The addition of this FY 2015-16 \$26,000 amendment to their current FY 2015-16 \$65,000 contract brings the aggregate FY 2015-16 contract amount to \$91,000 for which Commission approval is needed.

Fiscal Impact: Funding is from cost savings in other infrastructure areas and will be reflected in the F5AC agency budget via the mid-year budget modification process.

Action requested: Approve a total FY 2015-16 contract amount of \$91,000 for Xantrion.

RECOMMENDATION

That the Commission approve the above contract authorizations at their meeting on February 22, 2016.

Submitted by:

Reviewed by:

Christine Hom
Contracts and Grants Administrator

Janis Burger
Chief Executive Officer