



**FIRST 5 ALAMEDA COUNTY COMMISSION MEETING AGENDA**

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**Thursday, January 17, 2013**

**First 5 Alameda County  
1100 San Leandro Blvd., Suite 120  
San Leandro, CA 94577  
Conference Room A**

9:00 AM – 11:30 AM

**Commissioners:** *Chair:* Pamela Simms-Mackey M.D., *Vice Chair:* Helen Mendel, CMD, Alex Briscoe, Keith Carson, Ricky Choi, M.D., Renee Herzfeld, Lori Cox, Deborah Roderick Stark, Albert Wang, M.D.

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1. **Public Comment (Limited to 3 minutes per speaker)**
2. **Approval of Minutes from December 13, 2012**

**CONSENT**

3. **FY 2012-13 Budget Modification**

**INFRASTRUCTURE**

4. **FY 2012-13 Contract Authorizations**

**PROGRAM**

5. **Quality Rating Improvement System (QRIS) Presentation**
6. **State Commission & Association Updates**
7. **Legislation and Public Policy Updates**

**MISCELLANEOUS**

8. **Staff Announcements**
9. **Communication from Commissioners**
10. **Adjournment**



**FIRST 5 ALAMEDA COUNTY COMMISSION MEETING MINUTES**

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**Thursday, December 13, 2012**

**First 5 Alameda County  
1100 San Leandro Blvd., Suite 120  
San Leandro, CA 94577  
Conference Room A**

9:00 AM – 11:30 AM

**Commissioners:** *Chair:* Pamela Simms-Mackey M.D., Alex Briscoe, Ricky Choi, M.D., Renee Herzfeld, Lori Cox, Deborah Roderick Stark

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Meeting called to order at 9:08am.

**1. Public Comment**

There were no comments on issues that were not on the agenda.

**2. State Commission & Association Updates**

Mr. Friedman stated that there is an effort to coordinate early childhood messaging. He stated that several groups including First 5 California, The Southern California Regional First 5 County Commission and the Early Childhood Funders are working on different early childhood messaging projects. He stated that the goal is to organize a coordinated effort to come up with one message that will help advance our collective interest in serving children throughout the state.

He stated that the State Commission hired a new Executive Director, Camille Maben. He stated that she's come from the child development division at the California Department of Education. He stated that she has worked very closely with First 5 on the Early Learning Challenge Race to the Top grant and has a deep understanding of early childhood issues and a deep knowledge about First 5.

**3. Legislation and Public Policy Updates**

Mr. Friedman stated that now is a time of lots of opportunities and trepidation with the Federal Government's issue of the fiscal cliff and the impact it will have on the economy and ultimately the children and families that we serve. He stated that he follows pretty closely what is going on in Washington and it is hard to say at this point if there is any progress or not. He asked Commissioner Stark if she had additional comments on the progress in Washington. Commissioner Stark stated that she doesn't see much progress at this point, however this is typical.

Mr. Friedman stated that the Governor's first draft of the budget comes out in January and the good news is that there are no indications that they will come after First 5 funds in this budget. He stated that the Legislative Analyst office project that there will be a small gap in the coming fiscal year state budget but they are projecting a surplus in subsequent years. He stated that it

will be interesting to see, with the 2/3rds democratic super majority in Sacramento, if they will begin to restore some of the vital funding for children and families.

Commissioner Briscoe stated that there are some concerning negotiations happening with the State and the Federal Government around the glorified block grant called Capital Cap. He stated that most are not supporting this because it could be a short term gain for a long term loss.

Mr. Friedman stated that Early Care and Education realignment is still on the table with the Governor's staff and the Department of Finance. He stated that this would shift most of child care Early Care and Education funding to the Department of Social Services and away from the Department of Education. He stated that the fear with this realignment is that if Early Care and Education gets cast as a welfare program it will be easy to cut and it won't get fully integrated into School Readiness and quality education.

Commissioner Herzfeld stated that we have to continue to advocate against realignment for all the reasons mentioned. She stated that we also have to be very conscious of our county because it is very unique in some of the ways that the state has funded us. She stated that there are a lot of categories that overlap into different territories in this county that could complicate the system in ways that might not accurately reflect the county.

Commissioner Stark stated that this realignment is interesting because many other states are moving in the opposite direction of bringing Early Childhood into the realm of education. She stated that she has some concerns that at the federal level there is an increased interest from the Department of Education in the Head Start program. She stated that she likes to see Head Start as a part of the overall ECE network but has some concerns and reservations that if the Department of Education gets Head Start that all of the social services that are currently offered through Head Start will get cut. She stated that she's concerned that the Department of Education just wouldn't have the capacity to deal with Head Start and Early Head Start.

#### **FOR INFORMATION ONLY**

- 4. FY 2012-13 First Quarter Financial Report**
- 5. FY 2012-13 First Quarter Investment Report**

Chair Pamela Simms-Mackey stated that above agenda items were thoroughly reviewed by the Executive Committee and therefore do not need to be discussed by the full Commission.

#### **6. FY 2013-17 Strategic Plan Presentation**

Mr. Friedman stated that we are very happy to be able to present the 2013-17 Strategic Plan. He stated that this is by far the earliest that we have had a strategic plan completed; 6 months prior to implementation. He stated that we are excited because the plan represents over nine months of work. He stated that there was a tremendous amount of input from the community based survey that received 564 responses, we conducted a series of key informant interviews. We had several Commission meetings, and a Program Committee meeting that was very well

attended. He thanked the Strategic Planning Task Force Commissioners Stark, Herzfeld and Choi for their work on the strategic plan.

He stated that as you'll see in reviewing the plan it responds to trends and concepts that were highlighted by community partners and attempts to be more intentional about identifying the appropriate role for First 5 moving forward. He stated that part of what drives the shift in role is the declining tobacco tax revenue which requires us to work for how best to leverage the resources we still have to enact long-term systems change to better benefit the young children in our county. He stated that working with our partners to develop shared countywide outcomes for young children is a very high priority and you'll see this highlighted in the plan. He stated that we will not be able to sustain the same level of funding for direct services that we have been as we shift our role to more of a catalyst, collaborator and capacity builder. He stated that we will make cuts to, but not abandon our role as a funder of direct services and whenever possible we will work with our partners to develop other sources to fund vital services.

He stated that we also recognize that in almost every case our funding is leveraged and we are fully aware that whenever there are cuts to our funds it could mean further cuts to services. He asked that as we go through the plan that partners keep in mind that what First 5 plans to do will only work if it is part of the overall collective community effort to increase the priority for and the effectiveness of early childhood programs throughout our county. He stated that First 5's work is only successful in the context of our partners and all of their work on behalf of children. He stated that First 5 wants to make sure that what is in the strategic plan is a good fit and enhances the efforts of partners which are so vital to the children in our county. Mr. Friedman introduced Chris Hwang to discuss benchmarks, results and outcomes.

Chris Hwang thanked the strategic plan task force for the really thoughtful conversations during the planning process. She stated that there are large result areas in the plan. Ms. Hwang reviewed the four result areas and the outcomes for each area. She stated that a big shift in the plan is the articulation of wanting to use First 5 investments to help change population based benchmarks in childhood neglect and abuse rates, as well as children's readiness for kindergarten and sustaining that readiness to succeed through third grade. She stated that the strategies and outcomes are very well supported through the strengthening families framework.

Commissioner Herzfeld commented that she recently went to The Harlem Children's Zone and what stood out was that they have a heavy emphasis on going beyond and exceeding the standards of school readiness.

Commissioner Choi stated that we know that kids that are already behind are the ones that show the most dramatic change from a lot of these programs. He stated that he's not suggesting that the benchmarks be changed but stated that a measure that would reflect the gap narrowing would be of significant value.

Ms. Hwang stated that you'll find the same thing with abuse and neglect benchmarks. There is a wide range in disparities between populations. When we do start looking at these population based benchmarks it is a goal to see a narrowing of disparities. She stated that when we get down to that level of detail we'll need to look at where the interventions are focused geographically and population wise.

Commissioner Stark suggested that going forward we might want to have a commissioner that represents public education so that we have another opportunity to formalize a partnership.

Ms. Hwang stated that one thing to note is that in response to our changing role in the community we deliberately increased our broader allocations towards Policy, Advocacy and Communication and Evaluation and Technology. She stated that this was an intentional attempt to put more resources into how we use technology as a way to share our knowledge and resources, support partners to be able to talk about their success, bring more attention to early interventions and ongoing need for long term investments. Also, producing more concrete communication pieces to help all of us to be able to talk about early childhood. She stated that we have the flexibility and ability to support collection and analysis of population based benchmarks.

She stated that we are trying to leverage technology to have disparate data systems talk to each other so that we can find out how much interaction a family has had with different systems and whether or not those connections have changed their outcomes over time.

Mr. Friedman stated that First 5 has worked on Policy, Advocacy and Communication but have now decided to call it out by extracting it and identifying dedicated resources. He stated that the reason for this is that we see that as revenue declines we need to be able to work with our partners to find ways to really sustain these services and advance a comprehensive system of care for children. He stated that that this cannot be done just by going to some other foundation or finding some creative way to shore up a program for a year or two. He stated that this means that we have to be aggressive in advocacy on local, state, and federal levels to make the case that the investment in the early years is critical to the success of all of us and that we need to make it a higher priority, not just rhetorically but also in resources.

He stated that among the programs and activities planned in this strategy is working to develop countywide children's outcomes, working for sustainability of the programs that First 5 funds, the development of early childhood systems and advocacy at all levels of government. He stated that this is an area that we all have to make a part of our regular work. He introduced Carla Keener.

Carla Keener stated that Home Visiting has always been a very important and visible strategy that First 5 has supported. She stated that as mentioned by Mr. Friedman, First 5's not backing away from our role as a funder of Home Visiting but we realize that we can't continue funding at the same level that we have and more importantly we can't have the kind of impact system wide that we want using only the level of First 5 that is available. She stated that First 5 is very happy to be working with a number of partners. She stated that by working with the Public

Health Department which will become the facilitator of all of the Home Visiting programs, First 5 will have the opportunity to focus on some of the policy issues and enhance our ability to look at the Evaluation and Technology support to talk about research, evaluation and our impact. She stated that First 5 will also looking at training and the training of the workforce, and how First 5 supports the Home Visiting System.

Ms. Keener acknowledged Commissioner Cox and announced that Alameda County Social Services Agency has agreed to support the Home Visiting system by giving a onetime allocation to help make the transition of the Home Visiting program easier. She stated that this will give them time to think about what the Home Visiting system needs, what are some of the gaps, what are some of the ways to make the system more efficient and to have the supports in place that both the program and the staff need. She stated that we also have to think about what strategies will work best for which populations. She stated that this will allow the time to have the conversations around which interventions will work best to achieve the outcomes in the four result areas that Ms. Hwang spoke to.

Malia Ramler stated that the theme that is consistent in the plan, that each of the First 5 staff has spoken to, is not major shifts in what the work is but approaching the work from a systems building and alignment point of view. She stated that in the Quality Early Care and Education strategy they work together with partners so they will continue some of the core strands, including coaching and mentoring for teachers and programs, professional development, training opportunities, and work with colleges. She stated that what's new is working very intentionally to coordinate and align all of strands of that work around a common set of quality standards and shared benchmarks.

She stated that First 5 is being supported in this work by participating in the Race to the Top Early Learning Challenge grants. She stated that this is another really good example of where, in order for this to be a success, a much bigger endeavor and investment than First 5 funding alone is needed, but that First 5 can be a catalyst and a convener to make it happen. She stated that this gives the opportunity to take all of the work that Alameda County had historically done in quality education and gather it together and point it towards these shared standards. She stated that this would help to create an infrastructure for us and our partners to look at how we incentivize and really try to use First 5 investments to best position our county providers when changes and quality expectations occur at the state level.

Mr. Friedman reviewed the allocation of funding graph and pointed out that this represents a two million dollar decline from previous year's budgets. He stated that this is a broad overview of where resources will be invested. He stated that in March there will be a detailed budget presentation that will include all of the fully loaded cost including staffing. He stated that the plan is to keep these funding levels relatively stable over the four years of the plan.

Commissioner Briscoe recommended that there be another graphic at some point that clearly identifies the amount of funding allocated for First 5 staffing and the amount of funding that is going out the door. Mr. Friedman stated that that level of detail will be included in the annual budget presentation in March and agreed that full transparency is absolutely necessary.

## **Public Comment on Strategic Plan:**

Carol McGregor from Special Start shared a Home Visiting case presentation and asked that the Commission continue to support the Home Visiting program.

Marguerite Mackenzie from Your Family Counts shared a Home Visiting case presentation and asked that the Commission continue to support the Home Visiting program.

Kathi Lampkin from Special Start Children's Hospital Oakland shared a Home Visiting case presentation and asked that the Commission continue to support the Home Visiting program.

Eva Padilla from Tiburcio Vasquez Health Clinic shared a Home Visiting case presentation and asked that the Commission continue to support the Home Visiting program.

Camika Thomas from Brighter Beginnings shared a Home Visiting case presentation and asked that the Commission continue to support the Home Visiting program.

Veronica Daly, a Pediatrician at Alta Bates, Children's Hospital Oakland and John Muir shared her experience with the Home Visiting programs in Contra Costa County as well as Alameda County and urged the Commission to continue to support Home Visiting.

Anna Gruver from Alameda County Public Health Department spoke as an advocate for the Home Visiting system of care and to appreciate and acknowledge the strong partnership with First 5, Social Services, and all of the community partners. She stated that the changes to the system will take time and highlighted that funding of home visiting is not the sole responsibility of First 5, Public Health or The Social Services Agency. She stated that we must continue to engage other county and federal systems, business partners and community partners to maintain these critical prevention services for our most vulnerable children in the county.

Deborah Bremond stated that we know more today about how to treat mental illness effectively and appropriately than we do with certainty about how to prevent mental illness and promote mental health. She stated that she made this statement to the Commission in 2001 and that the common theme that goes across all of the entities is mental health services. She stated that the problem is funding the early childhood mental health system of care. She stated that one of the big questions is how to create a transdisciplinary workforce that can work across the continuum in multiple environments, and work together to fill in the gaps in funding.

Chair Simms-Mackey stated that the Home Visiting program is an effective strategy that she sees every day. She expressed her appreciation for all the work that is being done. She stated that no one on this Commission wants to see the funding go away and we will have to be creative in how we continue to fund it. She added that this could be a part of the Accountable Care Organizations and Networks of Care Continuum because it is an effective strategy that helps to keep kids out of hospitals.



Commissioner Briscoe stated that we have seen a dramatic move from a fee for service medical program to a managed care medical program and the challenge we're facing is how to demonstrate value for our services to a capitated system. He stated that he challenges the commission staff to recast our services as value added to managed care. He stated that we cannot sustain these programs and services without them being picked up under capitated programs. He stated that we should engage in this advocacy project as a Commission to take a look at the menu of services that First 5 has offered since the Commission was formed and try to determine what can be packaged in a contractual model for managed care.

Commission Action: The Commission approved the 2013-2017 Strategic Plan upon motion by Commissioner Stark, seconded by Commissioner Choi and unanimously carried (6 in favor, 0 opposed).

## **7. Approval of Minutes from September 27, 2012**

Commission Action: The Commission approved the September 27, 2012 minutes upon motion by Commissioner Herzfeld, seconded by Commissioner Cox and unanimously carried (6 in favor, 0 opposed).

## **INFRASTRUCTURE**

### **8. FY 2012-13 Contract Authorizations**

Mark Friedman, CEO presented the Contract Authorizations to the Commission. He stated that the Commission is being asked to approve the following contracts

- **Miriam Abrams & Associates - \$23,000** requesting approval of a \$23,000 contract amendment with Miriam Abrams & Associates to continue providing consultation services to the Alameda County Early Connections 0-5 Early Childhood System of Care. The addition of this \$23,000 contract brings the aggregate contract amount to \$55,000 for which Commission approval is needed.
- **Jewish Family and Children's Services of the East Bay (JFCS) - \$35,000** requesting approval of a \$35,000 contract amendment with Jewish Family and Children's Services of the East Bay (JFCS) to expand the provision of child-specific early childhood mental health consultation and training to selected Quality Counts sites .JFCS has several other existing contracts and the addition of \$35,000 to their current Quality Counts mental health consultation contract brings the aggregate contract amount to \$310,000 for which Commission approval is needed.

Commission Action: The Commission approved the above contracts upon motion by Commissioner Herzfeld, seconded by Commissioner Stark and unanimously carried (6 in favor, 0 opposed).



- **Better World Advertising (BWA) - \$25,400** requesting approval of a \$25,400 contract amendment with Better World Advertising (BWA) to design and develop an Alameda County 0-5 Early Childhood System of Care website. The addition of \$25,400 to the current contract amount of \$110,000 brings the aggregate FY 2012-13 contract amount to \$135,400 for which Commission approval is needed.

Commission Action: The Commission approved the above contracts upon motion by Commissioner Herzfeld, seconded by Commissioner Stark and unanimously carried with Commissioners Briscoe and Cox abstaining from the vote (4 in favor, 0 opposed, 2 abstained).

- **Children's Hospital & Research Center at Oakland (CHRCO) - \$62,000** requesting approval of a \$62,000 contract amendment with Children's Hospital & Research Center at Oakland (CHRCO) to implement the third phase of the Early Connections Developmentally Informed Early Childhood Mental Health Services Training Project. CHRCO currently has several other awards and the addition of \$62,000 brings the aggregate contract amount to \$3,006,961.56 for which Commission approval is needed.

Commission Action: The Commission approved the above contracts upon motion by Commissioner Cox, seconded by Commissioner Stark and unanimously carried with Chair Simms-Mackey and Commissioner Briscoe abstaining from the vote (4 in favor, 0 opposed, 2 abstained).

## 9. 2013 Cost Of Living Adjustment Recommendation

Mr. Friedman stated that it is a requirement every year to bring to the Commission the deliberation of whether to grant a Cost of Living Adjustment (COLA) for employees. He stated that what complicates the matter this year is the impact of the recently passed California Pension Reform law that will go into effect on January 1, 2013. That law will require new employees to contribute at least 50% of the payments for employee pensions. By 2018 all current employees will also have to meet that requirement. Since the formation of First 5 Alameda County we have followed a similar benefit structure to Alameda County. That meant that we paid a 3% offset of the employee's pension costs. He stated that that will not be possible for new employees under pension reform and will have to be enacted at some point before 2018 for existing employees.

He stated that given the long range financial plan and current work underway to make some budget reductions for the upcoming budget cycle, we think a fair recommendation is to grant all employees a 2% COLA at the same time as terminating the 3% offset for all employees. This would minimize the creation of a two tier system for employees and put us ahead of pension reform requirements. Employees would see some decrease in their take home pay, but the COLA would give them more long term benefit to their eventual pension benefit calculation.

He stated that the fiscal impact of granting a 2% COLA for the six month period of the current fiscal year and the first six months of the next fiscal year will be \$101,278. This will be

balanced by a savings of \$117,118 by terminating the 3% offset. Thus the overall savings for the next calendar year would be approximately \$15,840.

Commission Action: The Commission approved the FY 2012-13 Cost of Living Adjustment of 2% and to terminate the 3% pension cost offset upon motion by Commissioner Stark, seconded by Commissioner Cox and unanimously carried (6 in favor, 0 opposed).

## **PROGRAM**

### **10. FY 2011-12 Annual Report to State**

Mr. Friedman stated that it is a requirement to submit a report to the state in November. He asked that Commission approve the report included in the packets. He stated that we are glad to address any questions.

Chair Simms-Mackey asked that staff email the report to Commissioners when the submission occurs.

Commission Action: The Commission approved the FY 2011-12 Annual Report to the State upon motion by Commissioner Stark, seconded by Commissioner Cox and unanimously carried (6 in favor, 0 opposed).

## **MISCELLANEOUS**

### **11. Staff Announcements**

Mr. Friedman announced that First 5 made a contribution of \$5,000 to the Alameda County Food Bank for services to families that have children from birth to 5.

Mr. Friedman thanked the staff, Commissioners, and partners for all of the work over the past year. He stated that Social Services commitment and helping to retain the Home Visiting program was a wonderful example of how effective we can all be working together. He stated that he appreciates all of the testimony that was provided about how vital services are.

### **12. Communication from Commissioners**

Chair Simms-Mackey addressed that many of the partners present interact with Children's Hospital and there are some rumors of a merger with UCSF. She stated there will not be a merger but an affiliation. She stated that medical staff is committed to keeping our philosophy and mission. She stated that they will still provide the same services to the same populations and that this will be an enhanced look toward the future of more of a network of care.

### **13. Adjournment**



**To:** First 5 Alameda County Commission  
**From:** Mark R Rasiah, Financial Controller  
**Date:** January 17, 2013  
**Subject:** 2012-13 Budget Modification Recommendation

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**ACTION REQUESTED**

To review and approve the Budget Modification recommendation.

**BACKGROUND**

The operating budget for FY 2012-13 was adopted by the Commission in June 2012. As in prior years, First 5 Alameda County Staff submit mid-year proposals to modify the adopted budget to address material changes in revenue, seek approval for unanticipated expenses that may have occurred and make necessary transfers and adjustments to reflect changes to program goals, since the adoption of the original budget.

**REVENUE AND AVAILABLE FUNDS**

The 2012-13 Adopted Budget projects revenue and available funding totaling \$20,670,000. The proposed budget modification changes this amount to \$21,437,000, an increase of \$767,000, funded by funds in Sustainability.

**EXPENDITURES**

The 2012-13 Adopted Budget projected expenses totaling \$20,670,000. The proposed budget modification changes this amount to \$21,437,000, an increase of \$767,000. Please refer to the following summary of changes and the attached Proposed Budget Modification worksheet for Revenues and Available funds.

BUDGET CATEGORY/ SOURCE OF FUNDS	INCREASE AMOUNT	NET IMPACT ON BUDGET FOR FY 2012-2013	DESCRIPTION
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BUDGET CATEGORY/ SOURCE OF FUNDS	INCREASE AMOUNT	NET IMPACT ON BUDGET FOR FY 2012-2013	DESCRIPTION
<u>CONTRACTS</u> \$155,000 – California Dept. of Education	\$155,000	Increases budget line items to reflect the total amount Funded by Race to the Top Early- Learning Challenge (RTT-ELC) grant. The original budgeted amount was \$383,000.	The California Department of Education (CDE) has recently released their funding formula for the Race to the Top Early- Learning Challenge (RTT-ELC) grant. The grant provides \$538,000 to F5AC for FY2012-13.
\$240,000 – Early Connections	\$240,000	Increases the Budgeted line items under contracts, and will be funded by the Alameda County Behavioral Health Care Services Agency.	Provides for Additional funding for existing contracts and also funding for new contracts: Miriam Abrams; Marti Roach; Safe Passages; Better World Advertising; Children’s Hospital & Research Center; Portia Bell Hume Behavioral Health Center; April Schlenk.
\$342,000 – Substance Abuse and Mental Health Services Administration (SAMHSA)/ Project LAUNCH	\$342,000	Increases the Budgeted line items under contracts, and will be reimbursable under the Federal grant for Project LAUNCH.	Provides for contracts with: Jewish Family & Children’s Services for Early Childhood Mental Health Consultation; Oakland Parent s Together for strengthening families and parent cafes; Lifelong Medical for Centering pregnancy & centering parenting; Ann Martin, Ujima and Family Childcare Networking.
\$30,000 – Screening, Assessment, Referral and Treatment (SART) Federal Earmark #2	\$30,000	Increases the Budgeted Contract Line item within Evaluation & Technology.	Supports new awards to Applied Survey Research (ASR) to complete Help Me Grow evaluations.
<b>Total</b>	<b>\$767,000</b>		

BUDGET CATEGORY/ SOURCE OF FUNDS	INCREASE AMOUNT	NET IMPACT ON BUDGET FOR FY 2012-2013	DESCRIPTION
<u>BUDGET TRANSFERS BETWEEN LINE ITEM CATEGORIES</u>	\$10,000	No fiscal impact.	Transfer existing contractual funds to provide for Kadija Johnston to facilitate and train a cohort of supervisors from community based and public agencies that provide early childhood mental health consultation services in child care settings.
	\$16,000	No fiscal impact.	Transfer funds from Contracts to fund two culturally specific community consultation groups.
	\$18,000	No fiscal impact	Transfer and reallocate funds within a two year contract with CSUEB, to support development of a BA program.
	\$20,000	No fiscal impact.	Transfer existing contractual funds to meet the cost of modifying the payroll system, to reflect changes due to CA PERPA as required by the Alameda County Employees Retirement Association (ACERA).
	\$25,000	No fiscal impact.	<p>Transfer existing contractual funds to meet a variety of professional development needs of First 5 staff, such as:</p> <ul style="list-style-type: none"> <li>- All staff training in Strengthening Families, facilitation, etc.</li> <li>- Strategy specific training for example adult learning,</li> <li>- Sending staff to key national conferences such as 0-3, NAEYC etc.</li> </ul>

BUDGET CATEGORY/ SOURCE OF FUNDS	INCREASE AMOUNT	NET IMPACT ON BUDGET FOR FY 2012-2013	DESCRIPTION
	\$95,000	No fiscal impact.	Transfer existing contractual funds for office relocation and furnishing costs, including operating expenses for May-June 2013.
	\$69,000	No fiscal impact.	Transfer existing contractual funds to support additional software development work requested by partner agencies. This will add to the existing contract with Social Interest Solutions.  Social Interest Solutions (SIS) supports the operation, maintenance and enhancements of ECChange and ECCOnline and a portion of Pathways data system for First 5 AC.
	\$328,000	No fiscal impact.	Transfer existing contractual funds to reimburse Children’s Hospital Oakland Special Start Program for fourth quarter 2011-2012 expenses. This was budgeted in the last fiscal year, but was invoiced in the current fiscal year.
<b><u>Total Transfers</u></b>	<b><u>\$581,000</u></b>	No fiscal impact.	

**FISCAL IMPACT**

The fiscal impact of the budget modification is an increase of \$767,000 in expenses, funded by funds in Sustainability (originally generated from external grant funding), bringing the total budget to \$21,437,000. The transfer of funds within existing line items has no fiscal impact.

**RECOMMENDATION**

That the Commission review and approve the Budget Modification Recommendation.

Submitted by:

Reviewed by:

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Mark R Rasiah,  
Financial Controller

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Mark Friedman,  
Chief Executive Officer



**Proposed Modifications to The Adopted Budget Revenues and Available Funds  
For the Period July 1, 2012 - June 30, 2013**

Revenues	Adopted Budget FY 2012-13	Proposed Increase FY 2012-13	Revised Budget FY 2012-13
<b>Prop 10 Tobacco Tax</b>	<b>13,510,000</b>		13,510,000
<b>Income from Alameda Co. Agencies</b>			
- ACBHCS Early Connections(SAMHSA)	390,000		390,000
- ACPHD Project LAUNCH (SAMHSA)	655,000		655,000
- SART LINKAGE LINE	142,000		142,000
- First 5 Contra Costa	119,000		119,000
<b>Total Income from Alameda Co. Agencies</b>	<b>1,306,000</b>		<b>1,306,000</b>
<b>Grants</b>			
Federal			
- SART Earmark #2	400,000		400,000
- Race To The Top	538,000		538,000
State			
- CARES PLUS	300,000		300,000
Private			
- Long Foundation	400,000		400,000
- Kellogg Foundation	34,000		34,000
<b>Total Grants</b>	<b>1,672,000</b>		<b>1,672,000</b>
<b>Fiscal Leveraging</b>			
MAA	700,000		700,000
<b>Total Fiscal Leveraging</b>	<b>700,000</b>		<b>700,000</b>
Investment Revenue	500,000		500,000
Miscellaneous Income			
<b>TOTAL REVENUE</b>	<b>17,688,000</b>	<b>0</b>	<b>17,688,000</b>
<b>Available Funds</b>			
<b>Sustainability Funds</b>	2,982,000	767,000	3,749,000
<b>TOTAL REVENUES &amp; AVAILABLE FUNDS</b>	<b>20,670,000</b>	<b>767,000</b>	<b>21,437,000</b>

**First 5 Alameda County  
Proposed Modifications to the  
Expenditure Budget  
For the Period July 1, 2012 - June 30, 2013**

<b>Expenditures</b>	<b>Adopted Budget FY 2012-13</b>	<b>Proposed Changes FY 2012-13</b>	<b>Revised Budget FY 2012-13</b>
<b>Personnel Costs</b>	<b>6,731,119</b>	24,000	<b>6,755,119</b>
<b>Contracts</b>	<b>9,642,406</b>	564,000	<b>10,206,406</b>
<b>Grants</b>	<b>2,366,400</b>		<b>2,366,400</b>
<b>Professional Services Contracts</b>	<b>294,250</b>		<b>294,250</b>
<b>Program Operating Costs</b>	<b>720,308</b>	74,000	<b>794,308</b>
<b>Infrastructure Costs</b>	<b>915,518</b>	105,000	<b>1,020,518</b>
<b>TOTAL EXPENDITURES</b>	<b>20,670,000</b>	<b>767,000</b>	<b>21,437,000</b>



**To:** First 5 Alameda County Commission

**From:** Janis Burger, Deputy Director

**Date:** January 17, 2013

**Subject:** Contract Authorizations

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**REQUESTED ACTION**

To review and authorize the following contract.

**BACKGROUND**

Per our Financial Policies, Section VII. Purchasing and Contracting, the Commission must approve contract/award amounts in excess of \$50,000. The following awards require specific authorization from the Commission.

**RECOMMENDATION**

To forward the following contract authorizations to the Commission for approval at their meeting on January 17, 2013.

**Tiburcio Vasquez Health Center (TVHC) - \$9,325**

First 5 Alameda County is requesting approval of a \$9,325 community grant with Tiburcio Vasquez Health Center (TVHC) to continue to provide services formally provided by St. Rose Hospital Foundation. St. Rose Hospital Foundation's Silva Clinic was awarded a FY 2011-13 community support grant to implement "Fab Five," a program promoting nutrition and fitness for pre-school aged children and their families (2009-13 Strategic Plan, page 19). The clients served through the grant funded work have recently been transferred to TVHC when they took over the Silva Clinic from St. Rose Hospital. TVHC will continue to provide the services outlined in the existing grant agreement between First 5 Alameda County and St. Rose Hospital Foundation, and the current agreement with St. Rose will be terminated. TVHC has two other existing contracts and the addition of \$9,325 brings the aggregate contract amount to \*\$986,887.50 for which Commission approval is needed.

\*\$972,562.50 FY 2011-13 teen parenting support contract  
\$5,000 FY 2011-13 Early Connections Partnering for Change contract

**Fiscal Impact:** None. All funds are budgeted.

**Action requested:** Recommend an aggregate FY 2011-13 contract amount of \$986,887.50 for Tiburcio Vasquez Health Center.

**CompView - \$24,061.80**

First 5 Alameda County is requesting approval of a FY 2012-13 \$24,061.80 contract amendment with CompView to provide turnkey audio and visual equipment and installation services for the F5AC conference center in the new building. CompView has a current contract of \$43,938.20 to provide services in the new building including but not limited to design, equipment installation, programming, system builds, certified installation and commissioning, training, and service. The addition of \$24,061.80 to the existing contract brings the aggregate contract amount to \$68,000 for which Commission approval is needed.

**Fiscal Impact:** None. All funds are budgeted for in the office space purchase and renovation budget and funded through Prop 10.

**Action requested:** Recommend an aggregate FY 2012-13 contract amount of \$68,000 for CompView.

Submitted by:

Reviewed by:

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Janis Burger,  
Deputy Director

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Mark Friedman,  
Chief Executive Officer