



FIRST 5 ALAMEDA COUNTY EXECUTIVE COMMITTEE MEETING AGENDA

Thursday, August 11, 2022

Members of the public may access this meeting via:

Zoom Meeting: <https://zoom.us/j/95905119715>

Meeting ID: 959 0511 9715

9:15 AM – 10:30 AM

Commissioners:

Chair: Renee Herzfeld, *Vice Chair:* Cecilia Oregón, Scott Coffin

1. Public Comment

2. Staff Announcements

- a. General Staff Announcements
- b. CEO Contract Authorizations

3. Approval of Minutes from May 26, 2022

Recommended Action: Approve Minutes from May 26, 2022

4. Approval of Contract Authorization

Recommended Action: Approve Contract Authorization

5. Approval of the Updated Conflict of Interest Code

Recommended Action: Approve the Updated Conflict of Interest Code

6. Approval of New Revenue to be Included in Adopted FY2022-2023 Budget

Recommended Action: Recommend the Approval of New Revenue to be Included in Adopted FY2022-2023 Budget

7. Adjournment

Information about access:

Please contact Julia Otani at julia.otani@first5alameda.org or (510) 227- 6987 3 business days in advance if you need special assistance or translation/interpretation support so we can make reasonable arrangements to ensure accessibility. We will swiftly resolve any requests for accommodation to resolve any doubt whatsoever in favor of accessibility.



Staff Announcements

August 11, 2022



GENERAL AGENCY ANNOUNCEMENTS

- **\$1.45 million investment from Alameda Alliance for Health.** Expansion of an existing partnership through our program Help Me Grow for outreach, pediatric care management, quality improvements.
- **\$1.4 million from Community Family & Child Services, Inc. (CFCS).** CFCS, a non-profit organization providing education and family support services to low-income families living in southern Alameda County, selected First 5 Alameda County to receive its remaining financial assets as it winds up its operations and dissolves.
- **\$70,000 from Sunlight Giving** in pandemic response grantmaking funds to support general operations costs.
- **\$51,000 from Alameda County Housing and Community Development Agency** for the creation of an Unincorporated Area Early Care and Education (ECE) Needs Assessment.
- **\$20,000 from Tipping Point** to support an evaluation of the ECE Apprenticeship program. Currently working on a cost sharing arrangement with Social Services Agency for the rest of the evaluation budget and plan to contract with the Center for the Study of Child Care Employment at UC Berkeley to conduct the evaluation.

GENERAL AGENCY ANNOUNCEMENTS

- **Op-ed published in Mercury News**, “[Why Diapers Are a Critical First Step for Economic Justice](#)”.
- **Internal Equity Work.** Formed an Equity Definition Ad Hoc Committee that will work with Radicle Root Collective to synthesize information provided by staff to date and meet with small teams to finalize an equity definition. Six meetings are scheduled over the next few months.
- **Participated in the [By All Means Necessary Convening](#)** at Harvard Graduate School of Education/[EDREDESIGN LAB](#). Oakland Mayor Libby Schaaf and other leaders were present to learn from national leaders and inform our local Oakland Thrives/JPA collective impact efforts.
- **Strategic Plan Implementation.** Hickman Strategies continues to meet with the Senior Leadership Team, Programs, and small teams to develop 12-18 month workplans.
- **Rowena Kamo, Senior Administrator, ECE, was selected as a 2022-2023 Bank Street ECE Policy Fellow.** Her fellowship includes leadership development over the next 10 months and will include a capstone project on family engagement in quality improvement.



PLACE

We partner with communities to build relationships, services, and infrastructure that support neighborhood conditions for family and child well-being.

PLACE

- **Geoffrey Canada visit to East Oakland, including Neighborhoods Ready for School partner Roots Community Health Center.** Oakland Thrives hosted the visit, related to Blue Meridian Foundation's funding of place-based initiatives. We are actively collaborating to align and inform the discussion given our Neighborhoods Ready for School Investment.
- **Site Visit Impact Oakland.** The First 5 team conducted preliminary facility walk-through assessments of Impact Oakland faith-based sites for feasibility of child care licensing or other community use. Visit initiated by Supervisor Carson. The three sites included Word Assembly of Churches, First AME, and Mt. Zion Missionary Baptist Church. These connections are helping to ready us for administration of Measure C.
- **Hayward Promise Neighborhood (HPN) Convening.** First 5 staff, including Carla Keener, Director of Programs and Michele Rutherford, Interim ECE Director, attended a meeting to support the planning for the proposal for the next phase of HPN work and system coordination. They are applying for a federal grant of up to \$6 million.
- **Oakland Budget Interview.** Met with representatives from the [Children's Funding Project](#). They are working with Oakland Thrives to complete a fiscal map that includes public and private investments for children and youth ages 0-24 in Oakland. These interviews will help compile the budget data needed.

A photograph of three people standing in a parking lot, each holding a blue and white box. They are all wearing face masks. The background shows a building with a grid-like facade and some parked cars. The image has a blue tint.

PEOPLE

We partner with stakeholders to support parents, caregivers, and children and ensure that families and providers have the resources they need for children to thrive.

PEOPLE

- **Fatherhood Summit.** On Saturday, June 18, we hosted the Fatherhood Summit. There were 12 workshops and 120 participants. The website includes more information about the summit and a message from one of our champions, former Commissioner Colleen Chawla, Director of Alameda County Health Care Services Agency (HCSA).
alamedacountyfathers.org
- **Kevin Bremond, Co-Founder and Administrator, Alameda County Fathers Corps, was a guest on the Black Fatherhood Podcast.** He discussed building trust between fathers and children and ways to do so through co-parenting.
- **Meeting with the Alameda County Emergency Child Care Response Team (ECCRT).** First 5 representatives Michele Rutherford and Rowena Kamo met with the team to collaborate with HCSA on vaccination pop-ups and outreach strategies for families with children from six months to four years old. HCSA held a vaccination pop-up event at Fairyland. More events are planned and being coordinated, with a direction of making events full family rather than age specific. First 5's role will be outreach and limited planning support through the ECCRT.



POLICY

We advocate for policy and systems change that centers the needs of families, young children, and caregivers and supports community and family conditions for children and families to thrive. We also support community-led efforts, including parent leadership.

POLICY

- **Signed State Budget.** Governor Newsom signed a \$308 billion FY 2022-23 state budget. The budget includes tax rebates for Californians, Medi-Cal access regardless of immigration status, investments in education, and supports to expand access to reproductive health. A full summary of the budget is available [here](#).
- **Legislative Advocacy.** We submitted a federal [letter in support of the Healthy Meals, Healthy Kids Act](#) and a [state letter on topics to support families during the ongoing pandemic and housing crisis](#). We also submitted letters in support of California's SB 1083 Helping Families Out of Homelessness and SB 1481 Food with Care related to meals and reimbursements in child care settings.
- **Spoke About Our CALWORKs ECE Apprenticeship at [Forging Equitable Futures for Student Parents in California](#) a statewide virtual summit co-hosted by Tipping Point Foundation.** I talked about the benefits of the apprenticeship model, both as a workforce strategy for early care and education (ECE), and also as a way for students to “earn and learn,” while receiving wraparound supports, such as transportation and child care.





FY 2022-23 CEO Approved Contracts List
 CEO Contract Authorizations and Amendments

Original Award, approved by Commission (June 2, 2022)						New Contracts or Augmentations, approved by CEO (7/1/2022-8/11/2022)			Contractor Aggregate Amount		
Strategy	Award Number	Contractor	Contract Start Date	Contract End Date	Original Description of Scope of Work	Amount	New Award, Amendment or Ancillary Amount	New Total Contract Amount	Description of New Contract or Added Scope of Work	Executive Committee Approval >\$150,000	Commission Approval >\$300,000
Operational Support	OS-ADM-2223-117	Hickman Strategies LLC	7/1/2022	12/31/2022	Funding to provide First 5 Alameda County strategic plan implementation support and agencywide change management.	\$ 96,565.00	\$ 18,185.00	\$ 114,750.00		Information only	N/A
Quality Early Care and Education	TBD - In Contract Development	Social Policy Research Associates	8/15/2022	6/30/2023	N/A	N/A	\$ 115,000.00	\$ 115,000.00	Funding to staff an Early Care and Education (ECE) Workforce Development Task Force of the ECE Planning Council to conduct workforce analysis and facilitate cross-sector policy and program design discussions to support fund development activities when appropriate.	Information only	N/A
						\$ 96,565.00	\$ 133,185.00	\$ 229,750.00	CEO Authorizations 7/1/2022-8/11/2022		



**First 5 Alameda County Executive Committee Meeting
 May 26, 2022, 9:30 AM – 10:45 AM
 Zoom Webinar Meeting ID: 918 5257 1763**

Commissioners Present: Chair: Renee Herzfeld, Vice Chair: Cecilia Oregón, Scott Coffin
 First 5 Staff Present: Kristin Spanos, Tyson Jue, Brittney Frye, Christine Hom, Julia Otani

AGENDA ITEM SPEAKER	DISCUSSION HIGHLIGHTS	ACTION	FOLLOW UP
CALL TO ORDER			
R. Herzfeld	The meeting was called to order by Chair Herzfeld who gaveled in at 9:33 AM and stated that the meeting was being recorded. Commissioners Herzfeld, Oregón and Coffin stated their names to indicate they were present for the meeting.	None	None
1. PUBLIC COMMENT			
R. Herzfeld	There was no Public Comment.	None	None
2. STAFF ANNOUNCEMENTS			
K. Spanos	[Attachment] Ms. Spanos presented the General Staff Announcements and CEO Contract Authorizations A. General Staff Announcements <ul style="list-style-type: none"> Ms. Spanos provided an overview of the Staff Update slides. B. CEO Contract Authorizations <ul style="list-style-type: none"> There were no contracts approved by the CEO that were over \$50,000 since the last Executive Committee meeting. 	None	None
3. APPROVAL OF MINUTES FROM APRIL 21, 2022			
R. Herzfeld	[Attachment] Chair Herzfeld asked if there was any public comment before taking a vote to approve the minutes. Chair Herzfeld facilitated the vote to approve the April 21, 2022 Executive Committee Meeting minutes.	Motion: S. Coffin Second: R. Herzfeld Abstentions: C. Oregón Motion passed.	None
4. APPROVAL OF THE AMENDED FIRST 5 ALAMEDA COUNTY BYLAWS			
T. Jue	[Attachment] Mr. Jue presented the Amended First 5 Alameda County Bylaws. Chair Herzfeld asked if there was any public comment before taking a vote to approve. Chair Herzfeld facilitated the vote to approve the Amended First 5 Alameda County Bylaws.	Motion: C. Oregón Second: S. Coffin No Abstentions. Motion passed.	None

AGENDA ITEM SPEAKER	DISCUSSION HIGHLIGHTS	ACTION	FOLLOW UP
5. APPROVAL OF THE FIRST 5 ALAMEDA COUNTY GOVERNANCE POLICIES			
T. Jue C. Hom	[Attachment] Mr. Jue and Ms. Hom presented the First 5 Alameda County Governance Policies. <ul style="list-style-type: none"> a. Financial Policies b. Conflict on Interest Code c. Conflict of Interest Policy (NEW) d. Incompatible Activities Statement and Policy (NEW) e. Records Retention and Destruction Policy and Schedule (NEW) Chair Herzfeld asked if there was any public comment before taking a vote. Chair Herzfeld facilitated the vote to approve the First 5 Alameda County Governance Policies.	Motion: S. Coffin Second: C. Oregón No Abstentions. Motion passed.	None
6. REVIEW REVISIONS TO EMPLOYEE HANDBOOK			
B. Frye	[Attachment] Ms. Frye presented the Revisions to the Employee Handbook. Chair Herzfeld asked if there was any public comment before taking a vote. Chair Herzfeld facilitated the vote to approve the Revisions to the Employee Handbook.	Motion: C. Oregón Second: S. Coffin No Abstentions. Motion passed.	None
7. REVIEW FY 2022-23 PROPOSED BUDGET AND FY 2022-30 PROPOSED LONG RANGE FINANCIAL PLAN - FINAL READINGS			
C. Hom	[Attachment] Ms. Hom presented the FY 2022-23 Proposed Budget and FY 2022-30 Proposed Long Range Financial Plan - Final Readings <ul style="list-style-type: none"> a. FY 2022-23 Proposed Budget. b. FY 2022-23 Contract Authorizations. c. FY 2022-30 Proposed Long Range Financial Plan Chair Herzfeld asked if there was any public comment before taking a vote. Chair Herzfeld facilitated the vote to recommend the FY 2022-23 Proposed Budget and FY 2022-30 Proposed Long Range Financial Plan - Final Readings be brought to the full Commission for final review and approval.	Motion: C. Oregón Second: S. Coffin No Abstentions. Motion passed.	The FY 2022-23 Proposed Budget and FY 2022-30 Proposed Long Range Financial Plan will be brought to the full Commission for final review and approval.
8. REVIEW GASB 54 FUND BALANCE COMMITMENT			
C. Hom	[Attachment] Ms. Hom presented the GASB 54 Fund Balance Commitment. Chair Herzfeld asked if there was any public comment before taking a vote. Chair Herzfeld facilitated the vote to recommend the GASB 54 Fund Balance Commitment be brought to the full Commission for final review and approval.	Motion: C. Oregón Second: S. Coffin No Abstentions. Motion passed.	The GASB 54 Fund Balance Commitment will be brought to the full Commission for final review and approval.

AGENDA ITEM SPEAKER	DISCUSSION HIGHLIGHTS	ACTION	FOLLOW UP
9. REVIEW FY 2022-23 ACERA 401(h) ACCOUNT AUTHORIZATION			
C. Hom	<p>[Attachment]</p> <p>Ms. Hom presented the FY 2022-23 ACERA 401(h) Account Authorization.</p> <p>Chair Herzfeld asked if there was any public comment before taking a vote.</p> <p>Chair Herzfeld facilitated the vote to recommend the FY 2022-23 ACERA 401(h) Authorization be brought to the full Commission for final review and approval.</p>	<p>Motion: C. Oregón</p> <p>Second: S. Coffin</p> <p>No Abstentions.</p> <p>Motion passed.</p>	<p>The FY 2022-23 ACERA 401(h) Authorization will be brought to the full Commission for final review and approval.</p>
10. ADJOURNMENT			
R. Herzfeld	Chair Herzfeld gavelled out and adjourned the meeting at 10:22AM.	None	None

Respectfully Submitted By: Julia Otani, Executive Assistant



To: First 5 Alameda County Executive Committee
From: Christine Hom, Finance Officer
Date: August 11, 2022
Subject: Contract Authorization

REQUESTED ACTION

To review the following contract authorization.

BACKGROUND

Per our Financial Policies, Section VII. Purchasing and Contracting, the Executive Committee must approve contract/award amounts from \$150,000 - \$300,000 in aggregate. The following award requires specific authorization from the Executive Committee.

Center for the Study of Child Care Employment (CSCCE) – not to exceed \$200,000

First 5 Alameda County is requesting approval of a new sole source FY 2022-23 contract not to exceed \$200,000 with Center for the Study of Child Care Employment to conduct an evaluation of the Early Childhood CalWORKS Apprenticeship Program administered by the YMCA of the East Bay. CSCCE will engage with program participants and other stakeholders to increase understanding of the benefits and challenges experienced by participants, program staff and other key stakeholders, and to inform future program models. In addition, how participants assess the impact of the program on their knowledge, skills, and day-to-day practice with children, as well as on their economic well-being and progress on their educational goals and career trajectory will be assessed.

Fiscal Impact: First 5 Alameda County has budgeted \$90,000 in the current fiscal year and anticipates receiving \$90,000 from Alameda County Social Services Agency and \$20,000 from Tipping Point to fund the evaluation.

Action requested: Approve a FY 2022-23 contract not to exceed \$200,000 with Center for the Study of Child Care Employment.

RECOMMENDATION

That the Executive Committee approve the above contract authorization.

Submitted by:

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Christine Hom
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Christine Hom
Finance Officer

Reviewed by:

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Kristin Spanos
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Kristin Spanos
Chief Executive Officer



To: First 5 Alameda County Executive Committee

From: Kristin Spanos, CEO
Christine Hom, Finance Officer

Date: August 11, 2022

Subject: First 5 Alameda County Conflict of Interest Code Updates

ACTION REQUESTED

To approve updates to First 5 Alameda County's Conflict of Interest Code.

BACKGROUND

First 5 Alameda County contracted with VIVA Social Impact Partners last year to review First 5's governance policies. On October 7, 2021, VIVA presented their recommendations for the modification or creation of governance and agency policies to the Executive Committee including the Financial Policies, Conflict of Interest Code and Policy, Incompatible Activities Policy and Records Retention Policy. The Executive Committee voted to adopt these policies at their last meeting on May 26, 2022.

Since the last meeting, staff have made updates to the Conflict of Interest Disclosure Categorizations for Calendar Year 2022, Appendix B Designated Employees. The changes shown in red font on the attached include updates to, deletion of titles and addition of new titles of designated employees.


FISCAL IMPACT

There is no fiscal impact.

RECOMMENDATION

That the Executive Committee approve the updates to the Conflict of Interest Code.

Submitted by:

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Christine Hom
Finance Officer

Approved by:

DocuSigned by:

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Kristin Spanos
Chief Executive Officer



FIRST 5 ALAMEDA COUNTY CONFLICT OF INTEREST CODE

APPROVED BY ALAMEDA COUNTY BOARD OF SUPERVISORS ON MAY 22, 2007

APPROVED BY F5AC COMMISSION ON MAY 26, 2022

REVISIONS PROPOSED AUGUST 11, 2022

**Conflict of Interest Code of
The First 5 Commission of Alameda County (F5AC)**

The Political Reform Act, Government Code sections 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict-of-Interest Codes. The Fair Political Practices Commission has adopted a regulation, California Code of Regulations, title 2, section 18730, which contains the terms of a standard Conflict-of-Interest Code, which can be incorporated by reference, and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

Therefore, the terms of California Code of Regulations, title 2, section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission along with the attached Appendices in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference and constitute the Conflict-of-Interest Code of the First 5 Commission of Alameda County.

All designated employees shall file their statements of economic interests with the First 5 Commission of Alameda County. Upon receipt of the statements of the Board members and the Chief Executive Officer, the agency shall make and retain a copy and forward the originals to the Alameda County Board of Supervisors, which shall be the filing officer. Statements for all other designated employees shall be retained by the First 5 Commission of Alameda County, and shall be made available for public inspection and reproduction. (Gov. Code section 81008.)

Disclosure Categories

Category 1

All business positions, investments in, or income (including gifts and loans) received from any entities that provide serves of the type which are eligible to receive Proposition 10 funding.

Category 2

All interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agencies.

Category 3

All business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell services or supplies of a type utilized by the agency and associated with the job assignment of designated position assigned to this disclosure category.

Category 4

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendations or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act’s exceptions to the definition of consultant. The level of disclosure shall be as determined by the Chief Executive Officer (or head) of the agency.

* The Chief Executive Officer may determine in writing that a particular consultant, although a “designated position” is hired to perform a range of duties that are limited in scope and thus is not required to comply with the disclosure requirements described in this section. Such determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. A copy of the written determination is a public record and shall be retained by the agency and made available for public inspection in the same manner and location as this conflict-of-interest code.

A list of the individuals required to file disclosures under this category and their respective levels of disclosure is on file in the Commission’s Chief Executive Officers’ office.

APPENDIX A

Designated Position

Assigned Disclosure Category

Board of Commissioners	1, 2, 3
Ex-Officio Representatives	1, 2, 3
Consultants*	4
Staff listed in Appendix B	1, 2, 3

CONFLICT OF INTEREST DISCLOSURE CATEGORIZATIONS CY 2022

DESIGNATED OFFICIALS	DISCLOSURE CATEGORY
COMMISSIONER, CHAIR	1, 2, 3
COMMISSIONER, VICE CHAIR	1, 2, 3
COMMISSIONER ALTERNATE	1, 2, 3
COMMISSIONER	1, 2, 3
EX-OFFICIO REPRESENTATIVES	4
CONSULTANTS	4

APPENDIX B

Designated Employees	Disclosure Category
Accounting Manager	1, 2, 3
Accounts Payable Specialist	1, 2, 3
Centralized Eligibility & Enrollment Coordinator	1, 2, 3
Chief Executive Officer	1, 2, 3
Chief of Staff	1, 2, 3
Chief Operations Officer	1, 2, 3
Communications Specialist	1, 2, 3
Contracts and Budget Specialist	1, 2, 3
Director of Human Resources	1, 2, 3
Director of Operations, Finance & Technology	1, 2, 3
Director of Policy, Planning & Evaluation	1, 2, 3

AGENDA ITEM 5.1

Director of Programs	1, 2, 3
Evaluation Specialist	1, 2, 3
Family & Community Support Programs Manager	1, 2, 3
Fathers Corps Program Administrator	1, 2, 3
Fathers Corps Program Manager	1, 2, 3
Finance Administrator	1, 2, 3
Finance Officer	1, 2, 3
Help Me Grow Developmental Screening Coach	1, 2, 3
Help Me Grow Prevention Manager	1, 2, 3
Help Me Grow Program Services Coordinator	1, 2, 3
Help Me Grow Senior Community Liaison	1, 2, 3
Human Resources Administrator	1, 2, 3
Interim Director of Early Care and Education	1, 2, 3
Office & Facilities Manager	1, 2, 3
Parent Engagement Administrator	1, 2, 3
Payroll & Finance Manager	1, 2, 3
Program Administrator, Early Care & Education	1, 2, 3
Program Administrator, Neighborhoods Ready for School	1, 2, 3
Program Administrator, Training	1, 2, 3
Project Manager	1, 2, 3
Provider Support Manager	1, 2, 3
Quality Improvement Coach	1, 2, 3
Quality Counts Rating Manager	1, 2, 3
Quality Rating Improvement Systems Administrator	1, 2, 3

AGENDA ITEM 5.1

Senior Administrator, Information Systems	1, 2, 3
Senior Administrator, Data & Evaluation	1, 2, 3
Senior Administrator, Early Care and Education	1, 2, 3
Senior Administrator, ECE Fiscal Operations	1, 2, 3
Senior Administrator, Help Me Grow	1, 2, 3
Senior Administrator, Policy & Data	1, 2, 3
Senior Administrator, Policy & (Interim) ECE Fiscal Operations	1, 2, 3
Senior Administrator, Programs	1, 2, 3
Strategic Communications Officer	1, 2, 3



To: First 5 Alameda County Executive Committee

From: Kristin Spanos, CEO
Christine Hom, Finance Officer

Date: August 11, 2022

Subject: Approval of new revenue to be included in adopted FY 2022-2023 budget

ACTION REQUESTED

Review the addition of new revenue to be included in adopted FY 2022-2023 budget.

BACKGROUND

The following grants and contracts have been received or are anticipated to be received since the Commission's adoption of the FY 2022-2023 budget on June 2, 2022:

Funding Source: Alameda Alliance for Health

Amount: \$880,563

Term: FY 2022-2023

First 5 Alameda County will utilize funding to provide expanded comprehensive pediatric care management services to engage families in pediatric well-child care, provide navigation support to needed resources and services, and continue its quality improvement support to healthcare providers and practices. Funding will be used to expand: 1) member outreach, engagement and linkage to primary care and other supports, 2) pediatric practice capacity to achieve greater compliance with screening requirements and 3) care coordination services to manage risk and ensure linkage to needed services and supports. Funding from the Alameda Alliance for Health based on the FY 2021-22 grant amount of \$572,473 is already included in the approved FY 2022-2023 budget. The additional \$880,563 in revenue (for a total award amount of \$1,453,036) will be budgeted in the Early Identification, Screening and Care Coordination strategy with an equivalent appropriation in expenses.

Funding Source: Tipping Point (via California Children and Families Foundation)

Amount: \$20,000

Term: FY 2022-2023

First 5 Alameda County will contract with the Center for the Study of Child Care Employment to conduct an evaluation of the Alameda County Early Childhood CalWORKs Apprenticeship Program to inform systems change and public investment by highlighting 1) Innovative systems partnerships and blended funding from Social Services Agency CalWORKs, First 5 Alameda County, and philanthropic investment from Tipping Point, 2) the implementation processes,

3) initial program outcomes and return on investment, and 4) potential and lessons learned for replication. Funding for this evaluation will also be provided by Alameda County Social Services Agency in addition to First 5 and Tipping Point. \$20,000 of funding will be received from Tipping Point via the California Children and Families Foundation as First 5's fiscal agent and will be budgeted in the Data & Evaluation strategy with an equivalent appropriation in expenses.

Funding Source: Alameda County Housing and Community Development Agency (via California Children and Families Foundation)

Amount: \$51,158

Term: FY 2022-2023

First 5 Alameda County will conduct an ECE needs assessment in the unincorporated areas of Alameda County to understand the magnitude of COVID-19's impact and define the challenges of rebuilding the unincorporated county's ECE system (e.g., lack of licensed facilities, inadequate subsidized care, and untenable cost of living) to effectively address unmet ECE needs. The needs assessment will include community engagement and internal data analysis across multiple, existing data sets and incorporate updated licensed care facility data reflecting net closures and capacity due to COVID-19 and 8 to 10 site assessments. Funding will be received via the California Children and Families Foundation as First 5's fiscal agent and be budgeted in the Quality Early Care & Education strategy with an equivalent appropriation in expenses.

Funding Source: Community Family & Child Services, Inc. (via CA Children and Families Foundation)

Amount: \$1,392,600

Term: FY 2022-2025

Child Family and Community Services, Inc. (CFCS) a non-profit organization providing education and family support services to low-income families living in southern Alameda County selected F5AC to receive its remaining financial assets as it winds up its operations and dissolves. F5AC will receive approximately \$1.3M to be spent over the next 3 years to use towards services for children aged 0-5 and their families. Planned activities include support for the development of the Central Eligibility List and enrollment system, parent partnership strategies to impact Black maternal and 0-3 infant health, provision of age-appropriate backpacks to promote kindergarten readiness and augmenting the efforts in the Ashland Cherryland community to provide more opportunities that promote play and recreation. Funding received will be budgeted in the Parent Partnership and Operational Support strategies with an equivalent appropriation in expenses.

Funding Source: Sunlight Giving

Amount: \$70,000

Term: FY 2022-23

First 5 was recently awarded an additional \$70,000 in pandemic response grantmaking funds to support general operations costs. Funding received will be budgeted in the Operational Support strategy with an equivalent appropriation in expenses.

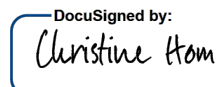
FISCAL IMPACT

The addition of \$2,414,321 in anticipated new revenue will be added to the FY 2022-2023 \$24,333,171 adopted budget bringing the new total budget to \$26,747,492. No additional tobacco tax dollars or Sustainability Funds are projected to be used.

RECOMMENDATION

That the Executive Committee recommend the Commission approve the new and anticipated revenue be included in the adopted FY 2022-2023 budget and the corresponding adjustments to the expense appropriations per identified strategy at the next scheduled Commission meeting.

Submitted by:

DocuSigned by:

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Christine Hom
Finance Officer

Approved by:

DocuSigned by:

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Kristin Spanos
Chief Executive Officer

**First 5 Alameda County
Original Adopted Budget - Revenue
August 2022 Updates
July 1, 2022 - June 30, 2023**

Revenues	Approved Original Budget FY2022-23	Added Revenue August 2022 FY2022-23	Projected Revised FY2022-23 Budget	Notes	NOTES
Proposition 10 Tobacco Tax Revenue	12,508,053	-	12,508,053	1	Prop 10 and Prop 56 tobacco tax revenue projections per First 5 California's revenue projections released in May 2021
Other First 5 Income					
First 5 California (IMPACT 2020)	1,153,805	-	1,153,805	2	First 5 California IMPACT 2020 grant has a 3 year term (July 2020 to June 2023), currently in year 3 of 3
First 5 California (IMPACT Incentive Layer)	-	-	-	3	The balance of IMPACT Incentive Layer award was spent down in FY2021-22
Children's Council of San Francisco (First 5 San Francisco/Hub)	158,000	-	158,000	4	First 5 IMPACT Regional Training and Technical Assistance Hub for Region 4
Total Other First 5 Income	1,311,805	-	1,311,805		
Interagency Income					
Alameda County Health Care Services Agency (Fathers Corp)	400,000	-	400,000	5	ACHCSA Fathers Corp 5 year award (July 2022 to June 2027), currently in year 1 of 5
Alameda County Office of Education (QRIS 8/9)	447,292	-	447,292	6	ACOE QRIS 9 grant award term is July 2022 to June 2023
Alameda County Office of Education (Inclusive ELC Grant)	74,723	-	74,723	7	ACOE Inclusive ELC grant ends December 31, 2023
Alameda County Public Health Dept. (shared Technology costs)	122,812	-	122,812	8	ACPHD projected annual shared technology costs to support ECChange maintenance and hosting
Federal Pass-through Grants:					
Alameda County Public Health Dept. CHDP (Linkage Line)	479,658	-	479,658	9	ACPHD HMG Linkage Line grant award term is July 2020 to June 2023
Alameda County Social Services Agency (Workforce Pilot & HMG support)	1,717,507	-	1,717,507	10	ACSSA Workforce Pilot, Family Navigation & Early ID support grant award term July 2022 to June 2024; addition of projected CEL application
Alameda County Housing and Community Development Agency (via CA Children and Families Foundation)		51,158	51,158	11	ACHCDA grant award to conduct the Alameda County Unincorporated Area Needs Assessment, term is August 1, 2022 to June 30, 2023
Federal Pass-through State Grants:					
California Dept. of Social Services (QCC QRIS Block Grant)	515,120	-	515,120	12	CDSS QCC Block Grant #5 grant award term July 2022 to June 2023
California Dept. of Education (Preschool Development Grant)	55,081	-	55,081	13	CDE PDG-R grant ends December 2022
Total Interagency Income	3,812,193	51,158	3,863,351		
Grants					
Sunlight Giving	120,000	70,000	190,000	14	Sunlight Giving general support award carryover of funds receive in FY2021-22; new pandemic response general operating award granted for FY2022-23
Alameda Alliance for Health	572,473	880,563	1,453,036	15	Alameda Alliance for Health grant to support expansion of HMG's Pediatric Care Pilot (conduct member engagement activities related to care coordination)
Stupski Foundation	73,000	-	73,000	16	Stupski Foundation grant ends October 2022 supporting HMG's Pediatric Care Coordination activities
Kaiser Permanente Foundation	110,000	-	110,000	17	Kaiser Permanente Foundation grant award (January 2022 to December 2023) will support Fatherhood Training and T/A for Northern California FJC Collaborative
Tipping Point (via CA Children and Families Foundation)		20,000	20,000	18	Tipping Point award to support the evaluation of the Alameda County Early Childhood CalWORKs Apprenticeship Program
Community Family & Child Services (via CA Children and Families Foundation)		1,392,600	1,392,600	19	Receipt of remaining financial assets from the dissolution of the nonprofit organization Community Family & Child Services
Total Grants	875,473	2,363,163	3,238,636		
Fiscal Leveraging - MediCal Administrative Activities	2,000,000	-	2,000,000	21	MAA FY2022-23 projected revenue from FY2021-22 invoices (paid one year in arrears)
Other Income					
Investment Revenue	324,000	-	324,000	22	Projected investment revenue
Miscellaneous Revenue - Other	29,700	-	29,700	23	Rental income from First 5 Association
TOTAL REVENUE	20,861,224	2,414,321	23,275,545		
RESERVES					
Proposition 10 - Sustainability Funds	3,471,947	-	3,471,947		
Proposition 10 - Prior year budget savings for Community Resilience Fund			-		
TOTAL REVENUES & AVAILABLE FUNDS	24,333,171	2,414,321	26,747,492		

First 5 Alameda County
Proposed Operating Expenditure Budget By Strategy August 2022 Updates
July 1, 2022 - June 30, 2023

	Parent Partnership	Early ID	Quality Early Childhood Education	Fatherhood	Neighborhoods Ready for School	Policy & Advocacy	Data & Evaluation	Training	Communications	Operational Support	TOTAL PROPOSED BUDGET
	PROPOSED FY2022-23 BUDGET - AUGUST 2022 UPDATE										
	FY 2022-23	FY 2022-23	FY 2022-23	FY 2022-23	FY 2022-23	FY 2022-23	FY 2022-23	FY 2022-23	FY 2022-23	FY 2022-23	FY 2022-23
Original Budget	3,158,000	3,077,489	4,047,422	767,283	3,500,000	1,146,600	1,058,400	700,000	605,000	6,272,977	24,333,171
August 2022 Additions	750,000	880,563	51,158	0	0	0	20,000	0	0	712,600	2,414,321
Projected Budget	3,908,000	3,958,052	4,098,580	767,283	3,500,000	1,146,600	1,078,400	700,000	605,000	6,985,577	26,747,492

*Operational Support Strategy includes Finance, Human Resources, Technology & Administration/Facilities